RESOLUTION NO. 20-034

A RESOLUTION OF THE CITY OF PRIEST RIVER, A MUNICIPAL CORPORATION OF IDAHO, AMENDING THE CURRENT BUILDING AND ZONING FEE SCHEDULE; EXPRESSING APPROVAL OF THE ATTACHED SCHEDULE OF FEES FOR BUILDING AND ZONING AND MISCELLANEOUS PERMITS AND REQUESTS; REPEALING ANY RESOLUTION IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Priest River City Council has the responsibility for establishing and maintaining fee schedules for services performed by the City; and

WHEREAS, the Priest River City Council has determined that it is necessary to develop a more equitable method of assessing building, zoning, and development fees; and

WHEREAS, the Priest River City Council has determined that charging a basic permit fee plus an hourly charge is the most equitable method for the City to be compensated for actual service rendered; and

WHEREAS, the Priest River City Council has determined the proposed and attached Schedule of Building and Zoning Related Fees to be fair and equitable; and

WHEREAS, the Priest River City Council has the fiscal responsibility to ensure that the City is adequately compensated for actual services rendered.

NOW, THEREFORE, BE IT RESOLVED, THAT the Schedule of Building and Zoning Related Fees, Appendix A of this resolution and incorporated herein, be adopted.

All other fee schedule resolutions in conflict with this are hereby repealed.

This resolution and attached fee schedule shall be effective October 1, 2020.

PASSED and APPROVED this 17th day of August, 2020.

Signed:

James L. Martin
Mayor

Attest:

Laurel Thomas, CMC
City Clerk/Treasurer

APPENDIX 'A' – PAGE 1

Application fees are compensation for normal administrative application processing functions. Any additional administrative time required for processing applications due to incomplete or inaccurate document submittals or changes made by the applicant shall be subject to an additional charge of $50.00/hour for all additional hours deemed necessary by the planning administrator.

SCHEDULE OF FEES FOR ZONING AND MISCELLANEOUS PERMITS AND REQUESTS	
PERMIT OR REQUEST TYPE	**FEE**
CONDITIONAL OR SPECIAL USE	
Residential Use	$500 application fee + cost of notifications and mailings
Commercial Use	$1,000 application fee + cost of notifications and mailings
Industrial Use	$1,000 application fee + cost of notifications and mailings
VARIANCE	$750 application fee + cost of notifications and mailings
SUBDIVISION – Includes one preliminary plat review. The application fee is due at preliminary review. The application fee *does not* include utility and street improvement plan reviews (see below).	
1-4 lots	$750 application fee + cost of notifications and mailings
5 + lots	$1,000 application fee + $50/lot + cost of notifications and mailings
PUD	$500 application fee + applicable subdivision fees
Additional Plat Reviews	$50/hour
Final Plat Application	$300 application fee + processing costs
PLAN REVIEW AND INSPECTION – Includes all subdivision-related plan reviews and on-site public utility inspections performed by the City Public Works inspectors.	
Plan Review and Inspections	$100 application fee
SIGN PERMITS	$100 application fee
STORMWATER PLANS	
Residential Plan Review and Inspection	$100 application fee
Commercial Plan Review and Inspection	$250 application fee

APPENDIX 'A' – PAGE 2

Application fees are compensation for normal administrative application processing functions. Any additional administrative time required for processing applications due to incomplete or inaccurate document submittals or changes made by the applicant shall be subject to an additional charge of $50.00/hour for all additional hours deemed necessary by the planning administrator.

PERMIT OR REQUEST TYPE	FEE
ZONING RELATED	
Zone Change Application	$750 application fee + $50/hour + cost of notification, mailing fees and ordinance preparation/publication and remapping
Design Review	$50/hour (1 hour minimum)
Design Review – Historical	$50/hour (1 hour minimum)
Annexation/De-annexation	$500 application fee per every 5 acres or fraction thereof (not to exceed a total of $1,000) + $50/hour + cost of notification, mailing fees and ordinance preparation/publication and remapping
Comprehensive Plan Change	$750 application fee + $50/hour + cost of notification, mailing fees and ordinance preparation/publication and remapping
Vacation of Plat/Street	$500 application fee + $50/hour + cost of notification, survey, mailing fees, publication and remapping
Time Extension Request	$100 application fee
Appeal to Planning Commission or Council	$100 application fee + $50/hour + cost of notifications and mailing fees
MINOR NOTATIONAL CHANGE **LOT-LINE ADJUSTMENT** **CONDOMINIUM/TOWNHOUSE PLAT**	$250.00 application fee + $50/hour + cost of notifications and mailings fees
MANUFACTURED HOME PARK	$1,000 application fee + $50/hour + cost of notification and mailing fees
BUILDING DEPARTMENT	
Building Valuation Determination	2010 Building Valuation Data Sheet
Building Permit Fee	Table 1-A 1997 UBC
Plan Review Fee	65% of Building Permit Fee
Additional Plan Review Fee	$50/hour
Plan Addendum/Change Review	$47/hour (1 hour minimum)
Re-Inspection Fee	$47/hour (1 hour minimum)