RESOLUTION NO. 26-036

A RESOLUTION OF THE CITY OF PRIEST RIVER, A MUNICIPAL CORPORATION OF IDAHO, AMENDING THE CURRENT GENERAL FEE SCHEDULE FOR PUBLIC WORKS, CITY HALL, POLICE DEPARTMENT AND ANIMAL CONTROL.

WHEREAS, the City Council has the responsibility for establishing and maintaining fee schedules for services performed by the City; and

WHEREAS, the Priest River City Council has determined that a General Fee Schedule listing all non-classified fees for Public Works, City Hall, Police Department and Animal Control functions is desirable.

NOW, THEREFORE, BE IT RESOLVED, THAT the General Fee Schedule, Appendix A of this resolution and incorporated herein, be adopted.

All other fee schedule resolutions in conflict with this are hereby repealed.

This resolution and attached fee schedule shall be effective October 1, 2026.

PASSED and APPROVED this 17th day of August, 2026.

Signed:

Jeff Connolly
Mayor

Attest:

Laurel Thomas, CMC
City Clerk/Treasurer

APPENDIX A

CITY OF PRIEST RIVER GENERAL FEE SCHEDULE	
DESCRIPTION OF FEE	**FEE**
PUBLIC WORKS FEES	
Right of Way Encroachment Permit	$100.00
Water/Sewer Line Connection Locate	$50.00
Water Pressure Test Fee	No charge for first one (1) per property, $35.00 for each test thereafter
John Deere Loader	$150.00/hour, 1-hour minimum
Takeuchi Mini Excavator	$65.00/hour, 1-hour minimum
John Deere Skidsteer	$65.00/hour, 1-hour minimum
John Deere Backhoe	$80.00/hour, 1-hour minimum
Cat Loader	$100.00/hour, 1-hour minimum
John Deere Grader	$80.00/hour, 1-hour minimum
Yanmar Tractor	$60.00/hour, 1-hour minimum
Vactor Truck	$200.00/hour, 1-hour minimum
Sterling Dump Truck	$100.00/hour, 1-hour minimum
International Dump Truck	$80.00/hour, 1-hour minimum
Public Works – Reimbursable Employee Time	$35.00/hour, per employee, 1-hour minimum
Gate Key Deposit – Refundable	$20.00
CITY HALL FEES	
Burn Permit	$10.00/year
Fireworks Sales Permit	$25.00
Fireworks Display Permit	$125.00
Park Use Permit - Patio *or* Gazebo - In-City Resident	$25.00/day
Park Use Permit - Patio *or* Gazebo - Out-of-City Resident	$45.00/day
Park Use Permit - Patio *and* Gazebo - In-City Resident	$40.00/day
Park Use Permit - Patio *and* Gazebo - Out-of-City Resident	$70.00/day
Park Use & Special Event Permit - Entire Park - In-City Resident	$70.00/day
Park Use & Special Event Permit - Entire Park - Out-of-City Resident	$95.00/day
Park Use Refundable Cleaning Deposit - Small Events	$50.00
Park Use Refundable Cleaning Deposit - Large Events	$150.00
Document Copying - B&W	$0.10/page
Document Copying - B&W - Paper Supply Provided	$0.05/page
Document Copying - Color	$0.25/page
Document Copying - Color - Paper Supply Provided	$0.20/page
Document Faxing	$0.10/page
Document Research	$20.00/hour after first 2 hours
Retail Packaged Beer License - Not Consumed on Premises	$50.00/year
Draught, Bottled, and/or Canned Beer License - Retail & Consumed on Premises	$200.00/year
Retail Packaged Wine License	$50.00/year

Wine by the Drink License	$100.00/year
Liquor by the Drink License	$375.00/year
Catering Permit	$20.00/day
Business Registration	$50.00/year
Business Registration Late Fee	$100.00
Returned Payment Fee	$20.00

POLICE DEPARTMENT FEES	
Fingerprinting	$20.00
Report Copies	$3.00
Photograph Copies	$2.00/page with 4 photographs/page
Audio, Video, or Photograph Copies on 16GB USB Flash Drive	$2.25/each
Audio or Photograph Copies on CD	$5.00/disc
Audio, Video, or Photograph Copies on DVD	$10.00/disc
Special Event Permit – 1-100 attendees	$25.00
Special Event Permit – 101-250 attendees	$50.00
Special Event Permit – 251-500 attendees	$100.00
Special Event Permit – 501+ attendees	$150.00
Peddlers & Solicitors Registration (business in Bonner County)	$25.00
Peddlers & Solicitors Registration (business not in Bonner County)	$75.00
Peddlers & Solicitors Surety Bond	$500.00
Pawnbroker License	$50.00/year
Parking Violation - 1st Offense	$20.00
Parking Violation - 2nd Offense	$40.00
Parking Violation - Unlawful Handicap Offense	$141.50
ANIMAL CONTROL FEES	
Lifetime License for a spayed or neutered dog	$25.00
Lifetime License for an unspayed or unneutered dog	$50.00
Lifetime License for a spayed or neutered dog - Seniors 65+	$15.00
Replacement Tag	$5.00
Impound fee for licensed dog	$20.00
Impound fee for unlicensed dog	$30.00
Impound keep for an impounded animal	$15.00/day or fraction thereof
Impound keep for a dog bite hold	$25.00/day or fraction thereof
Fee for owner notification of an impounded animal	$10.00
Surrender fee for an impounded animal left unclaimed or for a period exceeding 3 days	$30.00 plus any impound and/or keep fees not previously paid
Euthanasia	Actual cost
Kennel/Pet Shop License	$100.00/year
Passed by the City Council on August 17, 2026	
Effective Date October 1, 2026	