RESOLUTION NO. 26-035

A RESOLUTION OF THE CITY OF PRIEST RIVER, A MUNICIPAL CORPORATION OF IDAHO, AMENDING RESOLUTION 25-040, THE CURRENT WATER AND WASTEWATER UTILITY RATE SCHEDULE; EXPRESSING APPROVAL OF THE FOLLOWING RATE SCHEDULE OF FEES FOR THE WATER AND WASTEWATER UTILITIES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in accordance with City Code 8-2-5, the Priest River City Council has reviewed the current Rate Schedule, and;

WHEREAS, the City Council has determined that a comprehensive guideline detailing the City's utility improvement bond assessment policy should be part of the Rate Schedule, and;

WHEREAS the City Council has determined that basing equivalent residence ratings on plumbing fixture counts would, for certain classes of commercial occupancies, provide a more equitable method of determining user fees, and;

WHEREAS the City Council has determined that a water meter replacement fund is a necessary requirement to ensure that all water meters are functional and accurate, and;

WHEREAS the City Council has determined that a rate increase for water and sewer base and overage is necessary to fund utility system operation and maintenance, and;

WHEREAS the City Council has determined that is it necessary to have an exception for sewer overages based on water usage for certain categories of commercial accounts based on the fact that accounts in those categories historically only have increased water usage in the summer months which corresponds with water usage for irrigation purposes, and;

WHEREAS the City Council has reviewed the water and sewer connection fee calculations for multi-family residences, and has determined that a formula should be used to calculate both the water and sewer connection fees and monthly billing rates, and;

WHEREAS, the City Council has determined this proposed Rate Schedule to be fair and equitable.

NOW, THEREFORE, BE IT RESOLVED, THAT the Rate Schedule for utility services is hereby amended and adopted as follows:

UTILITY SERVICE CHARGES:

Method of Determining Water and Sewer Charges: Monthly base water and base sewer allotments and maintenance & operation charges shall be determined by occupancy classification from the UTILITY RATE TABLES contained herein. Occupancy classification shall be determined in accordance with the EQUIVALENT RESIDENCE TABLE FOR WATER AND SEWER CONNECTION FEE AND MONTHLY WATER AND SEWER USER FEE CALCULATIONS, Appendix A of this Rate Schedule (hereinafter "APPENDIX A").

Surcharge for Water and Sewer Use Outside the City Limits: There shall be a surcharge, as determined by the Council, to all water connection fee charges, sewer connection fee charges, water base unit charges, overage water charges, sewer base unit charges, sewer overage charges, fire hydrant meter consumption charges, and non-metered tank truck filling charges to all customers who are either located outside the city limits or are using the product of these services outside the city limits.

UTILITY DISCOUNT PROGRAM

Customers that qualify for this program will receive a discount of 25% of the base unit charge of the water and wastewater utility service charges of their personal residence providing they meet the following criteria:

1. Applicant must be the owner of the home as recorded by Bonner County; and,
2. Applicant's annual household income must be at or below 150% of the Federal Poverty Level as shown on the Utility Discount Program Application; and,
3. Applicant must have the utility account in their name; and,
4. The application must be completed with the name, age, relationship to the account holder, and annual income of all household occupants, signed, and returned; and,
5. Applicant must apply each year during the month of April. If the renewal is not received by April 30th, the account will be taken off the reduced rate program with no further notice.

*If you currently qualify for Bonner County's Property Tax Reduction Program, you will be approved with the submission of the receipt from Bonner County along with an application.

This discount applies to the base unit charge of the water and wastewater service charges only. Allowable water consumption under this discounted service charge is 10,000 gallons/month. Improvement bond charges and water overage consumption charges will not be discounted.

SEWER OVERAGES - EXCEPTIONS
Specific categories of commercial accounts, denoted in Appendix A, shall not be charged for sewer overages based on water usage. This exception will be reviewed annually to ensure that it is necessary. The exception is applied to commercial accounts with sewer overages, which currently and historically only have sewer overages during the summer months due to increased water usage for irrigation purposes.

WATER EVAPORATION ALLOWANCE FOR COIN LAUNDRIES:
Commercial coin laundry operators shall be granted a 5% Water Evaporation Allowance on the monthly sewer base unit charge.

UTILITY CONNECTION FEES:
Water Service Connection Fees--Water service connection fees shall be determined by the Equivalent Residences (ER) deemed appropriate as calculated from APPENDIX A. Water service connection fees shall be the ER total times five thousand nine hundred and thirty-two dollars and no cents ($5,932.00) per ER. In the case of a partial ER, i.e. 3.65, the number of ER's calculated shall be rounded up to the nearest half unit, i.e. 4.00.

To calculate the ERs for multi-family residential water service connection fees when all units will be sharing one water meter, divide the estimated or actual average gallons per day (gpd) by Priest River's average gallons per day (gpd), which can be found in the City's master plans. In the case of a partial ER, i.e. 3.65, the number of ER's calculated shall be rounded up to the nearest half unit, i.e. 4.00.

Example:
Estimated Average Gallons Per Day: 1,500
Priest River's Average Gallons Per Day: 288

1,500 ÷ 288 = 5.21 = 5.5 ERs (rounded up to nearest half unit)

Water service connection fees for out-of-city applicants shall be one hundred thirty-three percent (133%) of the calculated in-city water service connection fee.

Fire Service Connection Fees--Fire service connection fees are based on the fire service line size. The fee for fire service connections shall be as follows:

FIRE SERVICE SIZE	CONNECTION FEE
2"	$900.00
3"	$2,100.00
4"	$6,000.00
6"	$10,800.00
8"	$19,800.00

All fire service lines must be equipped with an approved backflow prevention device in accordance with City Code 8-6. The City does not perform fire service connections larger than 2". For fire service connections 2" and smaller, the installation fee shall be the same as detailed in the Water Service Installation Charge section.

Irrigation-Only Water Service Connection Fees—Irrigation-only service connections are considered surplus-only connections and, as such, pose minimal demand on the water system. The City may, at any time deemed necessary, discontinue service to irrigation-only services. Irrigation-only water service connections are only available as secondary lines and will not be installed as a primary water connection for any lot. The connection fee for secondary irrigation-only water service connections shall be $1,000.00 plus the cost of street repair, if applicable, which shall be charged in addition to the connection fee upon completion of the street repair. The user fee for irrigation-only water services is found in the UTILITY RATE TABLES contained herein. Irrigation-only services shall be protected from backflow in accordance with Title 8-6 of the City Code. Irrigation-only service accounts are subject to bond payments.

Sewer Service Connection Fees--Sewer service connection fees are based on the number of Equivalent Residences (ER) deemed appropriate for the occupancy. APPENDIX A shall be used to determine to appropriate ER for a sewer connection fee determination. The sewer connection fee shall be the ER total times six thousand one hundred fifty-eight dollars and no cents ($6,158.00). In the case of a partial ER, i.e. 3.65, the number of ER's calculated shall be rounded up to the nearest half unit, i.e. 4.00.

To calculate the ERs for multi-family residential sewer service connection fees when all units will be sharing one water meter, divide the estimated or actual average gallons per day (gpd) by Priest River's average gallons per day (gpd), which can be found in the City's master plans. In the case of a partial ER, i.e. 3.65, the number of ER's calculated shall be rounded up to the nearest half unit, i.e. 4.00.

Example:
Estimated Average Gallons Per Day: 1,500
Priest River's Average Gallons Per Day: 192

1,500 ÷ 192 = 7.81 = 8 ERs (rounded up to nearest half unit)

Sewer service connection fees for out-of-city applicants shall be one hundred thirty-three percent (133%) of the calculated in-city sewer service connection fee.

Sewer Lateral Backflow Valve Installations: When a property owner retrofits an existing sewer lateral line with a backflow valve, the City shall supply the check valve and associated parts. The City shall also rebate to the property owner an amount not to exceed two hundred-fifty dollars ($250.00) for the installation of the valve upon presentation of a paid backflow valve installation bill to the City Clerk.

BOND PAYMENTS:

COMMERCIAL AND MULTI-UNIT COMMERCIAL:

A full assessment for all legally enacted water utility improvement bonds shall be assessed against each commercial utility account receiving water utility service. A full assessment for all legally enacted water utility improvement bonds shall be assessed against each unit of a multi-unit commercial utility account receiving water utility service.

A full assessment for all legally enacted sewer utility improvement bonds shall be assessed against each commercial utility account receiving sewer utility service. A full assessment for all legally enacted sewer utility

improvement bonds shall be assessed against each unit of a multi-unit commercial utility account receiving sewer utility service.

SINGLE-FAMILY RESIDENTIAL:

A full assessment for all legally enacted water utility improvement bonds shall be assessed against each single-family residential utility account receiving water utility service.

A full assessment for all legally enacted sewer utility improvement bonds shall be assessed against each single-family residential utility account receiving sewer utility service.

MULTI-FAMILY RESIDENTIAL:

A full assessment for all legally enacted water utility improvement bonds shall be assessed against each unit of a multi-family residential utility account receiving water utility service.

A full assessment for all legally enacted sewer utility improvement bonds shall be assessed against each unit of a multi-family residential utility account receiving sewer utility service.

WATER SERVICE INSTALLATION FEE:

If an applicant chooses to have the City install a water service connection, a deposit equal to the City's estimate of the cost of the service lateral and meter installation will be required of the applicant before the water service connection is installed. If the actual cost of such connection is in excess of the deposit, the applicant will be billed and shall pay for the difference. If the actual cost is less than the deposit, the applicant will be refunded the difference. Installation cost shall be based on the cost of installation as established by the City. Said charges shall be available for inspection at the City Clerk's office. The City does not perform the installation of water services larger than 2". A water service installation fee shall include all of the material and labor necessary to install a water service and meter from the city water main line to the applicant's property line.

SERVICE INSTALLATION DEPOSIT:

There shall be a deposit required for all water and sewer service installations performed within a City right-of-way except for water and sewer service installations performed in developments not yet accepted by the City. Such deposit shall warranty compaction and any necessary asphalt repairs and the amount shall be one thousand dollars and zero cents ($1,000.00) for each water and sewer service installation. Such deposit shall be refunded to the applicant if compaction and any necessary asphalt repairs are completed to the satisfaction of the City. If compaction and any necessary asphalt repairs are not completed to the satisfaction of the City, the City will have the compaction and any necessary asphalt repairs completed and shall deduct such costs from the deposited amount. The remainder shall be refunded to the applicant. If the amount of the deposit does not compensate for the cost of compaction and any necessary asphalt repairs, the City shall bill the applicant for the remainder. If the remaining amount is not paid, the City shall discontinue water service until such remaining amount is paid in full.

WATER METER REPLACEMENT FEE:

Each utility account utilizing City water service shall be charged a Water Meter Replacement Fee. Such fee shall be determined by the size of the water meter and in accordance with the Water Meter Replacement Fee table found in the UTILITY RATE TABLES contained herein.

MISCELLANEOUS CHARGES:

Water Service Size Increase/Reduction Requests: For water service connection size increase requests, the applicant will be charged the difference between the water connection fee for the smaller service and the water connection fee for the larger service. The applicant shall also be charged the difference between the sewer connection fee for the smaller service and the sewer connection fee for the larger service. The installation charge shall be the actual cost incurred by the city.

For water meter size reduction requests, the charge shall be the actual cost incurred by the city. Credit shall be given for the salvage of the old meter except that no credit shall be given for meters in excess of two (2) years old or for meters that are determined by the city to be damaged beyond salvage.

Fire Hydrant Meter Rental Charges: The charge for a fire hydrant meter rental shall be twenty-five dollars ($25.00) per month. There is also a fire hydrant meter setting charge of fifteen dollars ($15.00) for each time the fire hydrant meter is set or moved. The city may also charge a refundable fire hydrant meter and fire hydrant damage deposit of three hundred dollars ($300.00) for each fire hydrant meter rented. Such deposit shall be refunded upon inspection by the city of the fire hydrant used and payment in full of all water service charges and any damages to the fire hydrant and fire hydrant meter.

Fire Hydrant Meter Consumption Charge: The charge for water metered through a fire hydrant shall be fifteen dollars and zero cents ($15.00) per one thousand (1,000) gallons for water used.

Non-metered Tank Truck Filling Charge: The non-metered tank truck filling charge shall be fifteen dollars and zero cents ($15.00) per one thousand (1,000) gallons for water used. Tank trucks filling from non-metered fire hydrants shall be of a proven capacity and all tank loads shall be recorded on a tank load tally card supplied by the city. The city may also charge a refundable fire hydrant damage deposit of three hundred dollars ($300.00). Such deposit shall be refunded upon inspection by the city of the fire hydrant used and payment in full of all water service charges and any damages to the fire hydrant.

Emergency Water Service Turn-Off/Turn-On Charge: There is no charge for one emergency water service turn off/turn on per calendar year during normal working hours. For all other emergency water service turn-off/turn-ons in the same calendar year, the charge for each emergency water service turn off/turn on shall be twenty-five dollars ($25.00) each during normal working hours. The charge for after hours and weekend emergency water service turn off/turn on shall be seventy-five dollars ($75.00) per occurrence.

Seasonal Water Service Turn-Off/Turn-On: The charge for seasonal or short-term non-emergency water service turn off/turn on made during normal working hours shall be twenty-five dollars ($25.00) per occurrence. The charge for after hours and weekend seasonal or short-term water service turn-off/turn-on shall be seventy-five dollars ($75.00) per occurrence. Each turn-off or turn-on shall constitute one occurrence.

Late Fee Assessment: A charge of five dollars ($5.00) will be assessed to all utility accounts that are not paid in full by the 15th of each month. This charge will be assessed at 5:00 pm on the 15th due date.

Twenty-Four Hour Turn-Off Notice Delivery Charge: The charge for delivery of a twenty-four (24) hour turn off notice shall be thirty-five dollars ($35.00).

Water Service Recontinuation Fee: The charge for water service recontinuation shall be twenty-five dollars ($25.00) if water service has been discontinued in accordance with section 8-1-4 of the City Code. Water service recontinuation will be performed between the hours of eight o'clock (8:00) AM and five o'clock (5:00) PM on regular workdays only.

PASSED and APPROVED this 17th day of August, 2026. This rate schedule amendment shall become effective on the 1st day of October, 2026.

Councilmember Brower	AYE	Councilmember Turner	AYE
Councilmember Mullaley	AYE	Councilmember Wagner	AYE

Signed:

Jeff Connolly
Mayor

Attest:

Laurel Thomas, CMC
City Clerk/Treasurer

APPENDIX A

EQUIVALENT RESIDENCE TABLE FOR WATER AND SEWER CONNECTION FEE AND MONTHLY WATER AND SEWER USER FEE CALCULATIONS		
OCCUPANCY	**UNIT OF MEASURE**	**ER PER UNIT**
Automotive Repair & Maintenance Store	By Fixture Unit count	1.0 ER/25 FU*
Bank	By Fixture Unit count	1.0 ER/25 FU**
Bar/Tavern/Cocktail Lounge	Per 10 Seats	0.25
Barber/Beauty Shop	Per Operator Station	0.50
Business office	By Fixture Unit count	1.0 ER/25 FU*
Car Wash--Automatic	Per Bay	2.00
Car Wash--Hand-held wand	Per Bay	1.00
Church (Rectories or other living areas are additional)	Per 100 Seats	1.00**
Convenience Store-with or without gas pump	By Fixture Unit count	1.0 ER/25 FU*
Day Care, Pre-School (Counted in addition to any other use the day care or preschool facility is housed in)	Per 10 Students and Staff	0.25
Nursing Home and Extended Care Facility	Per Bed	0.50
Fitness Center	By Fixture Count	1.0 ER/25 FU*
Grocery store	By Fixture Unit count	1.0 ER/25 FU*
Hospital	Per Bed	0.60
Laundromat/Self Service	Per Machine	0.33
Library	By Fixture Unit count	1.0 ER/25 FU**
Medical or Dental office	Per Doctor or Dentist	1.00
Mobile home park	Per Unit	0.75
Motel, Hotel, Rooming House-with efficiency	Per Room	0.50
Motel, Hotel, Rooming House-without efficiency	Per Room	0.15
Multi-Unit Commercial Property (with a shared meter)	Per Unit	0.50
Residence - Multi-Family with Shared Meter (the city will review the average gallons per day in October of every year and will adjust billing accordingly)	Estimated or Actual Average Gallons Per Day	Average Gallons Per Day Divided by PR's Average Gallons Per Day from Water & Sewer Master Plans
Residence - Multi-Family with Individual Meters	Per Unit	1.00
Residence--Single Family	Per Unit	1.00
Restaurant/Cafeteria	Per 10 Seats	0.25
Restaurant-Fast Food	Per Seat	0.05
Retail Sales Store	By Fixture Unit count	1.0 ER/25 FU*
RV Park or Campground with water hookups and shower facilities	Per Space	0.25
RV Park or Campground with water hookups but without shower facilities	Per Space	0.15
School--Without Gym and Without Cafeteria	Per 50 Student and Staff	1.00
School--Without Gym and With Cafeteria or With Gym and Without Cafeteria	Per 30 Students and Staff	1.00
School--With Gym and Cafeteria	Per 25 Students and Staff	1.00
Service Station--Without Convenience Store	Per Restroom Toilet	0.25
Theater	Per 25 Seats	0.25

Industrial--With showers. Use 0.115/employee for building portion & Restaurant/Cafeteria for any food service portion. Industrial flows will have the ER determined by Fixture Unit count. 1.0 ER/25 FU
Industrial--Without showers. Use 0.050/employee for building portion & Restaurant/Cafeteria for any food service portion. Industrial flows will have the ER determined by Fixture Unit count. 1.0 ER/25 FU
Warehouse/Office--Use 0.1 ER for warehouse portion, Business Office for office portion, Retail Store for any retail portion & Restaurant/Cafeteria for any food service portion
Miscellaneous--Any sewer use that cannot be classified in one of the above classes shall have its ER computed on an individual basis by the City
*-- Fixture Units increments shall be 1-13 = 0.50 ER, 14-25 = 1.0 ER, etc.
**-- Banks, churches, and libraries shall not be charged for sewer overages based on water usage.
***-- All occupancies not classified as single-family residential or multi-unit residential or multi-unit commercial or industrial shall be classified as commercial

UTILITY RATE TABLE

MONTHLY SERVICE	MONTHLY FEE
WATER M&O CHARGE, PER ER	$38.35
WATER M&O CHARGE, UTILITY DISCOUNT, PER ER	$28.76
WATER M&O CHARGE, OUT OF CITY, PER ER	$51.00
WATER OVERAGE CHARGE PER EVERY 1,000 GALLONS OVER ALLOTMENT	$4.79
WATER OVERAGE CHARGE PER EVERY 1,000 GALLONS OVER ALLOTMENT, OUT OF CITY	$5.95
2008 WATER IMPROVEMENT BOND, FULL ASSESSMENT	$13.06
2021 WATER IMPROVEMENT BOND, FULL ASSESSMENT	$3.85
SEWER M&O CHARGE, PER ER	$44.01
SEWER M&O CHARGE, UTILITY DISCOUNT, PER ER	$33.01
SEWER M&O CHARGE, LAUNDROMAT, PER ER	$41.81
SEWER M&O CHARGE, OUT OF CITY, PER ER	$58.53
SEWER OVERAGE CHARGE PER EVERY 1,000 GALLONS OVER ALLOTMENT*	$5.51
SEWER OVERAGE CHARGE PER EVERY 1,000 GALLONS OVER ALLOTMENT, OUT OF CITY*	$6.82
2001 SEWER IMPROVEMENT BOND, FULL ASSESSMENT	$6.12
2016 SEWER IMPROVEMENT BOND, FULL ASSESSMENT	$8.81
2020 SEWER IMPROVEMENT BOND, FULL ASSESSMENT	$1.77

*SINGLE-FAMILY RESIDENCES, BANKS, CHURCHES, AND LIBRARIES SHALL NOT BE CHARGED SEWER OVERAGES BASED ON WATER USAGE

ALLOTMENT TABLE

SERVICE	MONTHLY ALLOTMENT
WATER, PER ER	10,000 GALLONS
SEWER, PER ER*	10,000 GALLONS (BASED ON WATER USAGE)

*SINGLE-FAMILY RESIDENCES, BANKS, CHURCHES, AND LIBRARIES SHALL NOT BE CHARGED SEWER OVERAGES BASED ON WATER USAGE

WATER METER REPLACEMENT FEE TABLE

WATER METER SIZE	MONTHLY WATER METER REPLACEMENT FEE
5/8 X ¾, ¾	$3.03
1	$4.82
1 ½	$8.63
2	$10.72
3	$31.84
4	$39.57
6	$67.38
8	$102.87