

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 12/19/22

REGULAR MEETING

OPENING – Council President Turner called to order the regular meeting of the City Council at 6:00 pm on Monday, December 19, 2022, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council President Turner, Council Member Wagner, Council Member Yount, and Council Member Mullaley. Absent: None

Staff Present: City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Planning & Zoning Administrator Quayle, Building & Zoning Assistant Ayers, Public Works Supervisor Coleman, Treatment Plant Operator Coleman, and Director of Public Works Rolichcheck.

3. CONSENT AGENDA

A. PREVIOUS MINUTES – CCPH 12/05/22

B. PAYABLES

C. RESOLUTION 22-071 – WELCH COMER – ENGINEER AGREEMENT AMENDMENT #7 – BATHYMETRIC SURVEY

D. RESOLUTION 22-072 – J7 CONTRACTING, INC. – CHANGE ORDER #7 – WATER SYSTEM IMPROVEMENTS PROJECT

E. RESOLUTION 22-073 – IDEQ AGREEMENT FOR SITE ACCESS – JOSLYN PARK PROPERTY

F. RESOLUTION 22-074 – POLICY & PROCEDURE MANUAL UPDATE – BULK WATER POLICY & PROCEDURE

Council Member Mullaley made a motion to approve the consent agenda. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

4. ANNOUNCEMENTS/APPOINTMENTS

MAYORAL VACANCY – LETTERS OF INTEREST

Two letters of interest were received, from Jeff Connolly and Billy Mullaley. Discussion ensued. Council Member Mullaley abstained from the discussion and vote.

Council Member Wagner made a motion to appoint Jeff Connolly to fill the Mayoral vacancy until the next City election. Council Member Yount seconded the motion. After consideration, the motion passed with the following vote: AYES: Council

Member Turner, Council Member Yount, and Council Member Wagner. NAYS: None. ABSTAIN: Council Member Mullaley.

Jeff Connolly will be sworn in as Mayor in January 2023.

5. UPDATES

A. PARKS AND TREE COMMISSION

Council Member Wagner and Council President Turner gave an update on the Parks and Tree Commission.

B. LAW ENFORCEMENT

Police Chief McLain gave an update on Law Enforcement.

C. PUBLIC WORKS

Director of Public Works Rollicheck gave an update on public works.

D. PROJECT UPDATES

1. WELCH COMER – PROJECT STATUS UPDATE

Welch Comer provided a written project status update.

2. BUILDING & ZONING

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

F. ADMINISTRATIVE COMMITTEE

None

6. BUSINESS

A. THE HIGHLANDS AT BODIE CANYON – PROPOSED CONDITIONS FOR CONSIDERATION

Planning & Zoning Administrator Quayle explained the proposed amended conditions for the Highlands at Bodie Canyon application in detail. Proposed condition number thirteen will be eliminated from the final draft. Lengthy discussion ensued.

Council Member Yount made a motion that the application and submittals, evidence contained in the file, public hearing testimony, and the Planning & Zoning report be adopted as presented and discussed as the Findings of Fact, and that based on the Findings of Fact, the conditions, and conclusions as presented and discussed, that the application complies with applicable City Ordinances. Council Member Wagner seconded the motion. After consideration, the motion passed unanimously.

Council Member Yount made a motion based on the City’s Comprehensive Plan, ordinances, Idaho Code, and the adopted findings of fact and conclusions, that the Highlands at Bodie Canyon/NIC Investments, LLC, planned unit development conditional use permit and associated subdivision be approved subject to the conditions as discussed and as listed in the Planning & Zoning report. Action to obtain the permit is to complete the conditions as approved. This action does not result in the taking of private property. Council Member Wagner seconded the motion. After consideration, the motion passed unanimously.

B. J7 CONTRACTING, INC. – PAY REQUEST #12 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Yount made a motion to approve Final Pay Request #12 for J7 Contracting, Inc. for the Water System Improvements Project, in the amount of \$69,591.84. Council Member Wagner seconded the motion. After consideration, the motion passed unanimously.

C. USDA-RD GRANT PAY REQUEST #8 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Yount made a motion to approve draw #8 from the USDA-RD grant for payment of J7 Contracting, Inc. Pay Request #12 in the amount of \$24,591.84, payment of Welch Comer Invoice #14778250-025 in the amount of \$2,696.10, payment of Waste Management Invoice #0077055-1518-2 in the amount of \$1,422.29, and payment of 191 North Invoice #I2022-22126-ID in the amount of \$4,125.00. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.

D. ICDBG PAY REQUEST #16 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Yount made a motion to approve ICDBG Pay Request #16 for the Water System Improvement Project, with payment of \$975.00 being remitted to Panhandle Area Council and payment of \$45,000.00 being remitted to J7 Contracting for Pay Request #12. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

E. USDA-RD GRANT PAY REQUEST #23 – WASTEWATER COLLECTION SYSTEM IMPROVEMENT PROJECT – PHASE II

Discussion ensued.

Council Member Wagner made a motion to approve draw #23 from the USDA-RD grant for payment of Welch Comer Invoice #14778290-011-2 in the amount of \$348.03. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.

F. HIGHWAY 2 LIFT STATION – QUOTES FOR REPAIRS

Discussion ensued.

Council Member Yount made a motion to approve the quote from RC Worst & Company, Inc. for a solids handling wastewater pump not to exceed \$6,907.50 and the quote from Correct Equipment for a Primex Control Panel not to exceed \$7,456.00. Council Member Wagner seconded the motion. After discussion and consideration, the motion passed unanimously.

G. NAPOLI SHKOLNIK, PLLC – RETAINER AGREEMENT – IDAHO PFAS COST RECOVERY PROGRAM

Discussion ensued.

Council Member Yount made a motion to approve the Retainer Agreement with Napoli Shkolnik, PLLC regarding the Idaho PFAS Cost Recovery Program. Council Member Wagner seconded the motion. After discussion and consideration, the motion passed unanimously.

ADJOURN:

Council Member Mullaley made a motion to adjourn at 6:32 pm. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 12/19/22: _____

Second: _____

SIGNED:

Candace Turner
Council President
Exercising the Office of Mayor

ATTEST:

Laurel Thomas, CMC
City Clerk/Treasurer