

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 12/16/24

REGULAR MEETING

OPENING – Mayor Connolly called to order the regular meeting of the City Council at 6:00 pm on Monday, December 16, 2024, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council Member Wagner, Council Member Turner, and Council Member Mullaley. Absent: Council Member Brower.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Director of Utility Operations Sifford, and Planning & Zoning Administrator Quayle.

3. CONSENT AGENDA

A. PREVIOUS MINUTES – CC 12/02/24

B. PAYABLES

C. MONTHLY RESERVE TRANSFER – NOVEMBER 2024

D. TREASURER’S MONTHLY REPORT – NOVEMBER 2024

E. RESOLUTION 24-085 – LIBERTY LAND WORKS & EXCAVATION – 8” WATERLINE EXTENSION – THE HIGHLANDS DEVELOPMENT TO WEST BEARDMORE AVENUE

Council Member Mullaley made a motion to approve the consent agenda. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

4. ANNOUNCEMENTS/APPOINTMENTS

None

5. UPDATES

A. PARKS AND TREE COMMISSION

Mayor Connolly gave an update on the Parks & Tree Commission.

B. LAW ENFORCEMENT

None

C. PUBLIC WORKS

Director of Utility Operations Sifford gave an update on Public Works.

D. PROJECT UPDATES

1. WELCH COMER – PROJECT STATUS UPDATE

Welch Comer provided a written project status update.

E. BUILDING & ZONING

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

6. BUSINESS

A. THE HIGHLANDS – SECURITY AGREEMENT FOR FINAL PLAT APPROVAL

Planning & Zoning Administrator Quayle explained the Security Agreement for Final Plat Approval. Brant Morris and Scott MacArthur, representatives for the developer, were in attendance for the discussion. Discussion ensued.

Council Member Mullaley made a motion to approve the Security Agreement for Final Plat Approval with Millie's 40 Bren-Burk, LLC for The Highlands at Bodie Canyon. Council Member Turner seconded the motion. After consideration and discussion, the motion passed unanimously.

B. CINTAS – COOPERATIVE ACCEPTANCE AGREEMENT RENEWAL – PUBLIC WORKS UNIFORMS & MATS

Discussion ensued.

Council Member Turner made a motion to approve the Cooperative Acceptance Agreement with CINTAS for uniforms and mats. Council Member Mullaley seconded the motion. After consideration and discussion, the motion passed unanimously.

C. DECLARATION OF VALUE AND INTENT TO EXCHANGE REAL PROPERTY – WISCONSIN STREET

Discussion ensued regarding the exchange of city property for the former Community Garden site. This item was tabled for additional information.

D. CITY EMPLOYEE CHRISTMAS BONUS DISCUSSION

Discussion ensued.

Council Member Turner made a motion to approve granting a \$300.00 holiday bonus to all employees. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.

E. 2025 COUNCIL MEETING SCHEDULE

Discussion ensued.

Council Member Mullaley made a motion to approve the 2025 council meeting schedule. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

F. USDA-RD GRANT PAY REQUEST #20 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Mullaley made a motion to approve draw #20 from the USDA-RD grant for payment of Welch Comer Invoice #14778280-013 in the amount of \$85.00. Council Member Wagner seconded the motion. After discussion and consideration, the motion passed unanimously.

G. RESOLUTION 24-086 – STATE INVESTMENT POOL TRANSFER OF FUNDS

Discussion ensued.

Council Member Mullaley made a motion to approve Resolution 24-086. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

7. PUBLIC COMMENT PERIOD

Anne Wilder-Chamberlain, 349 Primrose Lane, suggested the City Council and/or the Mayor attend lunch at the Happy Ager’s Senior Center.

ADJOURN:

Council Member Mullaley made a motion to adjourn at 6:15 pm. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 12/16/24: _____

Second: _____

SIGNED:

ATTEST:

Jeff Connolly
Mayor

Laurel Thomas, CMC
City Clerk/Treasurer