

STATE OF IDAHO )  
COUNTY OF BONNER )  
CITY OF PRIEST RIVER )

**MINUTES OF THE PRIEST RIVER CITY COUNCIL – 12/06/21**

**REGULAR MEETING**

**OPENING** – Mayor Martin called to order the regular meeting of the City Council at 6:00 pm on Monday, December 6, 2021, at the Priest River Event Center, 5399 Highway 2, Priest River, Idaho.

**1. AMENDMENTS TO THE AGENDA**

None

**2. ROLL CALL**

Council Members Present: Council Member Schneider, Council Member Turner, Council Member Wylie, and Council Member Wagner. Absent: None.

Staff Present: Mayor Martin, City Clerk Thomas, City Attorney Elsaesser, Police Chief McLain, Planning & Zoning Administrator Quayle, and Director of Public Works Rollicheck.

**3. CONSENT AGENDA**

**A. PREVIOUS MINUTES – CC 11/22/21**

**B. PAYABLES**

**C. RESOLUTION 21-068 – PRIEST RIVER URBAN RENEWAL AGENCY – MEMORANDUM OF UNDERSTANDING – PRIEST RIVER PARK ADA ACCESS**

**D. RESOLUTION 21-069 – TWO RIVERS AT PRIEST, LLC – SURETY AGREEMENT**

**E. RESOLUTION 21-070 – J7 CONTRACTING, INC. – CHANGE ORDER #2 – WATER SYSTEM IMPROVEMENTS PROJECT**

Council Member Turner made a motion to approve the consent agenda. Council Member Wylie seconded the motion. After consideration, the motion passed unanimously by the following vote: **AYES**: Council Member Wagner, Council Member Turner, Council Member Wylie, and Council Member Schneider. **NAYS**: None. **ABSTAINERS**: None. **ABSENT**: None.

**4. ANNOUNCEMENTS/APPOINTMENTS**

Mayor Martin announced that a public hearing and council meeting will be held on December 13<sup>th</sup>, and the December 20<sup>th</sup> council meeting will be canceled.

**A. RE-APPOINTMENT OF PRURA COMMISSIONER JEFF CONNOLLY**

Council Member Wylie made a motion to appoint Jeff Connolly as a Commissioner of the Priest River Urban Renewal Agency, for a five-year

term. Council Member Turner seconded the motion. After consideration, the motion passed unanimously by the following vote: **AYES:** Council Member Wagner, Council Member Turner, Council Member Wylie, and Council Member Schneider. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** None.

**B. RE-APPOINTMENT OF PRURA COMMISSIONER BARBARA KRABER**

Council Member Wylie made a motion to appoint Barbara Kraber as a Commissioner of the Priest River Urban Renewal Agency, for a five-year term. Council Member Turner seconded the motion. After consideration, the motion passed unanimously by the following vote: **AYES:** Council Member Wagner, Council Member Turner, Council Member Wylie, and Council Member Schneider. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** None.

**5. UPDATES**

**A. PARKS AND TREE COMMISSION**

None

**B. LAW ENFORCEMENT**

Police Chief McLain gave an update on law enforcement.

**C. PUBLIC WORKS**

Director of Public Works Rollicheck gave an update on Public Works.

**D. PROJECT UPDATES**

None

**E. BUILDING & ZONING**

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

**F. ADMINISTRATIVE COMMITTEE**

None

**6. OLD BUSINESS**

**A. CONTROL #2021-08-02 – WPOFD – REQUEST TO ESTABLISH A DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE**

Mayor Martin gave an update. Discussion ensued.

**Council Member Wagner made a motion to approve the letter to the West Pend Oreille Fire District regarding the creation of an impact advisory committee. Council Member Schneider seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Wagner, Council Member Turner, Council Member Wylie, and Council Member Schneider. NAYS: None. ABSTAINERS: None. ABSENT: None.**

**B. PURCHASE AND SALE AGREEMENT – ACCEPTING THE TRANSFER OF JOSLYN PARK PROPERTY**

Mayor Martin gave an update. This item was tabled for additional review.

**C. CONTROL #2021-10-04 – FLESLAND – DISPUTE OF IRRIGATION CONNECTION FEE**

Discussion ensued. This item was tabled for additional review.

**Council Member Turner made a motion to deny the request by Stuart and Melanie Flesland for waiver of a water (irrigation) connection fee at Lot 1 Osprey Lane, in the amount of \$3,000.00. Council Member Wylie seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Wagner, Council Member Turner, Council Member Wylie, and Council Member Schneider. NAYS: None. ABSTAINERS: None. ABSENT: None.**

**7. NEW BUSINESS**

**A. RE-ADOPTION OF ORDINANCE 620 – DEANNEXATION OF LAND**

Planning and Zoning Administrator Quayle explained the need for re-adopting Ordinance 620. Discussion ensued.

**Council Member Turner made a motion to re-adopt Ordinance 620 with a legal description prepared and attached according to the State GIS Department's requirements, under suspension of the rules. Council Member Wylie seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Wagner, Council Member Turner, Council Member Wylie, and Council Member Schneider. NAYS: None. ABSTAINERS: None. ABSENT: None.**

**B. WELCH COMER – PROFESSIONAL SERVICES AGREEMENT – JOSLYN PARK MASTER PLAN**

Discussion ensued. This item was tabled for additional review.

**C. RESOLUTION 21-071 – CREATING CITIZEN ADVISORY COMMITTEE FOR JOSLYN PARK MASTER PLAN**

Discussion ensued. This item was tabled for additional review.

**D. H2 SURVEYING – CONFIRMATION OF ENGINEERING SCOPE OF SERVICES BALANCE – GRANT FOR TENTH STREET AND HIGH STREET SIDEWALK**

Discussion ensued. This item was tabled for additional information.

**Council Member Turner made a motion to approve the Scope of Services with h2 Surveying and Engineering for the Tenth Street and High Street Sidewalk Grant Project, not to exceed \$9,880.00, contingent on the City being awarded grant funds. Council Member Schneider seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Wagner, Council Member Turner, Council Member Wylie, and Council Member Schneider. NAYS: None. ABSTAINERS: None. ABSENT: None.**

**E. RESOLUTION 21-072 – STATE INVESTMENT POOL TRANSFER OF FUNDS INTO AND FROM THE GENERAL CHECKING ACCOUNT**

Discussion ensued.

**Council Member Wylie made a motion to approve Resolution 21-072. Council Member Turner seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Wagner, Council Member Wylie, Council Member Turner, and Council Member Schneider. NAYS: None. ABSTAINERS: None. ABSENT: None.**

**ADJOURN**

**Council Member Wagner made a motion to adjourn at 6:35 pm. Council Member Wylie seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Wagner, Council Member Turner, Council Member Wylie, and Council Member Schneider. NAYS: None. ABSTAINERS: None. ABSENT: None.**

Motion to approve minutes of 12/06/21: \_\_\_\_\_

Second: \_\_\_\_\_

SIGNED:

\_\_\_\_\_  
James L Martin  
Mayor

ATTEST:

\_\_\_\_\_  
Laurel Thomas, CMC  
City Clerk/Treasurer