

STATE OF IDAHO )  
COUNTY OF BONNER )  
CITY OF PRIEST RIVER )

**MINUTES OF THE PRIEST RIVER CITY COUNCIL – 11/20/23**

**REGULAR MEETING**

**OPENING** – Mayor Connolly called to order the regular meeting of the City Council at 5:30 pm on Monday, November 20, 2023, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Council Members Present: Council Member Wagner, Council Member Turner, and Council Member Mullaley. Absent: Council Member Yount.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Director of Public Works Rollicheck, Planning & Zoning Administrator Quayle, and Building & Zoning Assistant Ayers.

**3. PUBLIC HEARING**

**TO CONSIDER AND RECEIVE TESTIMONY ON THE FOLLOWING PLANNING AND ZONING APPLICATION:**

**THE APPLICANT, MICHAEL PEIRCE IS REQUESTING A VARIANCE IN ORDER TO SUBDIVIDE HIS PARCEL LOCATED AT 334 GLIDDEN AVENUE. A VARIANCE IS NEEDED IN THIS INSTANCE AS THE ORIGINAL PLAT INDICATED THIS TO BE A 20,000 SF LOT, WHICH WOULD BE ABLE TO BE TURNED INTO TWO (2) 10,000 SF LOTS, BUT WITH MODERN MEASURING DEVICES, IT IS ONLY 19,789 SF, CAUSING ONE OF THE LOTS TO FALL BELOW THE 10,000 SF REQUIREMENT.**

Mayor Connolly opened the public hearing at 5:31 pm. Planning and Zoning Administrator Quayle explained the reason for the public hearing and the applicant’s request in detail. He also reviewed the proposed conditions for approval.

**Testimony from the Applicant:**

The applicant was not present for the public hearing.

**Questions from the Council:**

**Council Member Mullaley** asked about how/why the survey from the 1940s was incorrect. Lengthy discussion ensued.

**Written Testimony:**

**Brad Johnson**, 311 Warren Avenue – opposed the applicant’s request.

**Joyce Swaffard**, 372 Glidden Avenue – opposed the applicant’s request.

**Testimony from Those Supporting:**

None

**Testimony from Those Uncommitted:**

None

**Testimony from Those Opposing:**

None

**Rebuttal from the Applicant:**

Planning & Zoning Administrator Quayle clarified that commercial uses were not allowed with the variance being requested.

Mayor Connolly closed the public hearing at 5:50 pm. Discussion ensued.

**Council Member Turner made a motion that the application and submittals, evidence contained in the file, public hearing testimony, and the Planning and Zoning Report be adopted as presented and discussed as the findings of fact and conclusions. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.**

**Council Member Turner made a motion based on the City's Comprehensive Plan, Ordinances, and the adopted findings of fact and conclusions, that Michael Peirce's lot size variance request be approved subject to the conditions as discussed and as listed in the Planning & Zoning Report. Action to obtain the permit is to complete the conditions as approved. This action does not result in the taking of private property. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.**

**4. CONSENT AGENDA**

**A. PREVIOUS MINUTES – CC 11/06/23**

**B. PAYABLES**

**C. RESOLUTION 23-054 – RIVER VIEW RIDGE “THE VILLAGE” – EXTENSION ADDENDUM TO SURETY AGREEMENT**

**D. RESOLUTION 23-055 – CONCEPT COMMUNICATIONS/MIFIBER – INTERNET SERVICES CONTRACT – WATER TOWERS TO WATER TREATMENT PLANT**

**Council Member Mullaley made a motion to approve the consent agenda. Council Member Turner seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Turner, Council Member Wagner, and Council Member Mullaley. NAYS: None. ABSTAINERS: None. ABSENT: Council Member Yount.**

**5. ANNOUNCEMENTS/APPOINTMENTS**

None

## **6. UPDATES**

### **A. PARKS AND TREE COMMISSION**

Council Member Wagner gave an update on the Parks and Tree Commission.

### **B. LAW ENFORCEMENT**

Chief McLain gave an update on Law Enforcement.

### **C. PUBLIC WORKS**

Director of Public Works Rollicheck gave an update on Public Works and various projects.

### **D. PROJECT UPDATES**

#### **1. WELCH COMER – PROJECT STATUS UPDATE**

Welch Comer provided a written project status update.

### **E. BUILDING & ZONING**

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

## **7. BUSINESS**

### **A. TETRA TECH – WETLANDS DELINEATION LETTER REPORT – APPROVAL TO SUBMIT TO THE ARMY CORPS OF ENGINEERS**

Discussion ensued.

**Council Member Turner made a motion to approve the submission of Tetra Tech's Wetlands Delineation Letter Report to the Army Corps of Engineers. Council Member Wagner seconded the motion. After consideration, the motion passed unanimously.**

### **B. CONCEPT COMMUNICATIONS/MIFIBER – HIGH STREET OVERHEAD WIRE RELOCATION DISCUSSION**

Discussion ensued.

**Council Member Mullaley made a motion to table the discussion regarding the potential relocation of Concept Communications/MiFiber's overhead cable wire on High Street until the next city council meeting. Council Member Wagner seconded the motion. After consideration, the motion passed unanimously.**

### **C. 2024 COUNCIL MEETING SCHEDULE**

Discussion ensued.

**Council Member Mullaley made a motion to approve the 2024 council meeting schedule. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.**

### **D. CONTROL #2023-11-02 – VANNATTER – LAKE STREET ACCESS DISCUSSION**

David VanNatter was present to discuss the gate installed at the end of Lake Street at Larch Street. Lengthy discussion ensued.

**Council Member Mullaley made a motion to table the discussion regarding access to Lake Street until the next city council meeting. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.**

**E. CITY PARK ACCESS GATE PURCHASE QUOTES – PRJH AND CITY PARK SAFE ROUTE**

Two quotes for an access gate were received.

Kalispel Metal Products - \$3,550.00

Nuttman Welding & Fab., LLC - \$6,900.00

**Council Member Wagner made a motion to approve the access gate purchase from Kalispel Metal Products, not to exceed \$3,550.00. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.**

**F. SONRAY ENTERPRISES, LLC – PAY REQUEST #1 – PRJH AND CITY PARK SAFE ROUTE**

Discussion ensued.

**Council Member Turner made a motion to approve Sonray Enterprises, LLC's Pay Request #1 for the PRJH and City Park Safe Route, not to exceed \$224,404.71, pending approval by Director of Public Works Rollicheck and Mayor Connolly. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.**

**G. RESOLUTION 23-056 – STATE INVESTMENT POOL TRANSFER OF FUNDS**

Discussion ensued.

**Council Member Mullaley made a motion to approve Resolution 23-056. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.**

**8. PUBLIC COMMENT PERIOD**

None

**EXECUTIVE SESSION**

**UNDER 74-206 1 (f) Pending Litigation**

**Council Member Mullaley made a motion to enter executive session under 74-206 1 (f) Pending Litigation at 6:48 pm. Council Member Turner seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Turner, Council Member Wagner, and Council Member Mullaley. NAYS: None. ABSTAINERS: None. ABSENT: Council Member Yount.**

**RECONVENE**

**Council Member Turner made a motion to reconvene at 7:05 pm. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.**

**EXECUTIVE SESSION**

**UNDER 74-206 1 (b) Personnel**

**Council Member Turner made a motion to enter executive session under 74-206 1 (b) Personnel at 7:06 pm. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council**

**Member Turner, Council Member Wagner, and Council Member Mullaley. NAYS: None. ABSTAINERS: None. ABSENT: Council Member Yount.**

**RECONVENE**

**Council Member Mullaley made a motion to reconvene at 7:09 pm. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.**

**ADJOURN:**

**Council Member Mullaley made a motion to adjourn at 7:09 pm. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.**

Motion to approve minutes of 11/20/23: \_\_\_\_\_

Second: \_\_\_\_\_

SIGNED:

ATTEST:

\_\_\_\_\_  
Jeff Connolly  
Mayor

\_\_\_\_\_  
Laurel Thomas, CMC  
City Clerk/Treasurer