

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 11/07/22

REGULAR MEETING

OPENING – Council President Turner called to order the regular meeting of the City Council at 5:30 pm on Monday, November 7, 2022, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council President Turner, Council Member Wagner, Council Member Yount, and Council Member Mullaley (arrived at 5:51 pm). Absent: None
Staff Present: City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Planning & Zoning Administrator Quayle, Public Works Supervisor Coleman, and Director of Public Works Rolichcheck.

3. WORKSHOP

IDEQ FUNDING LETTER OF INTEREST DISCUSSION (WATER AND SEWER)

Council President Turner opened the workshop at 5:30 pm. Ashley Williams from Welch Comer was present to lead the discussion. Topics of discussion included an overview of the existing water system, current water projects, water estimates and funding, an overview of the existing sewer system, current sewer projects, and sewer estimates and funding. Lengthy discussion ensued.

4. CONSENT AGENDA

A. PREVIOUS MINUTES – CCPH 10/17/22, CCSP 11/01/22

B. PAYABLES

C. RESOLUTION 22-057 – WELCH COMER – ENGINEER AGREEMENT AMENDMENT #6 – RAW WATER INTAKE EXTENSION PRELIMINARY ENGINEERING

D. RESOLUTION 22-058 – CLEAR STREAM ENVIRONMENTAL – PROPOSAL FOR CLARIFIER DAMAGE REPLACEMENT PARTS – WWTP ELECTRICAL IMPROVEMENTS

E. RESOLUTION 22-059 – SONRAY ENTERPRISES – REMEDIATION PROPOSAL FOR CONTAMINATED SOIL AT WATER RESERVOIR SITE – WATER SYSTEM IMPROVEMENTS PROJECT

Council Member Mullaley made a motion to approve the consent agenda. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

5. ANNOUNCEMENTS/APPOINTMENTS

None

6. UPDATES

A. PARKS AND TREE COMMISSION

Council Member Wagner gave an update on the Parks and Tree Commission.

B. LAW ENFORCEMENT

Police Chief McLain gave an update on Law Enforcement.

C. PUBLIC WORKS

Director of Public Works Rolichcheck and Public Works Supervisor Coleman gave an update on public works.

D. PROJECT UPDATES

1. WELCH COMER – LEAD CONTAMINATED SOIL AT WATER RESERVOIR

Ashley Williams from Welch Comer provided an update regarding the lead contaminated soil at the water reservoir. Discussion ensued regarding the turnaround time for the fish bio-assay test. The Council directed Welch Comer to proceed with the expedited test results.

E. BUILDING & ZONING

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

F. ADMINISTRATIVE COMMITTEE

None

7. BUSINESS

A. CONTROL #2022-09-03 – WEST BONNER COUNTY SCHOOL DISTRICT #83 – DOORHANGER FEES REIMBURSEMENT REQUEST

Steffie Pavey from the West Bonner County School District, 134 Main Street, was present to give the Council an update on the District's policy regarding paying the bills. Discussion ensued.

Council Member Mullaley made a motion to approve reimbursement to the West Bonner County School District for twelve doorhanger fees, at \$35.00 each. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

B. TML CONSTRUCTION, INC. – PROPOSAL FOR CLARIFIER DAMAGE REPAIR – WWTP ELECTRICAL IMPROVEMENTS

Discussion ensued.

Council Member Mullaley made a motion to approve the proposal from TML Construction, Inc. for repairs relating to the clarifier damage, not to exceed \$58,408.00, dependent on confirmation from TML Construction, Inc. that the bid is still valid and on ICRMP's concurrence. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

C. TORK ELECTRIC, INC. – PAY REQUEST #4 – WASTEWATER COLLECTION SYSTEM IMPROVEMENT PROJECT – PHASE II

Discussion ensued.

Council Member Yount made a motion to approve Pay Request #4 for Tork Electric, Inc. for the Wastewater System Improvements Project, in the amount of \$3,051.88. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

D. USDA-RD GRANT PAY REQUEST #22 – WASTEWATER COLLECTION SYSTEM IMPROVEMENT PROJECT – PHASE II

Discussion ensued.

Council Member Yount made a motion to approve draw #22 from the USDA-RD grant for payment of Tork Electric Pay Request #4 in the amount of \$3,051.88. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.

E. TRACTOR PURCHASE QUOTES – JOHN DEERE, KUBOTA, YANMAR

Lengthy discussion ensued. This item was tabled until November 14, 2022.

F. MOUNTAIN HOME AUTO RANCH GROUP – POLICE VEHICLE PURCHASE QUOTE

Discussion ensued.

Council Member Mullaley made a motion to approve the police vehicle purchase quote from Mountain Home Auto Ranch Group, not to exceed \$36,626.18. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.

G. SURPLUS AUCTION PROCEDURES AND RESOLUTION 22-056 – LIST OF SURPLUS AUCTION ITEMS

Discussion ensued.

Council Member Mullaley made a motion to approve Resolution 22-056. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.

H. PROPOSED BULK WATER POLICY & PROCEDURE AND PROPOSED FEE

Discussion ensued. The Council proposed a bulk water fee of \$100.00. A public hearing to set the fee was set for 5:30 pm on December 5, 2022.

I. PROPOSED INCREASE IN ANIMAL CONTROL FEES

Discussion ensued. The Council proposed increasing the fee for unspayed and unneutered dogs to \$50.00. A public hearing to amend the fee was set for 5:30 pm on December 5, 2022.

J. PROPOSED CREDIT REFUND POLICY & PROCEDURE

Discussion ensued. The credit refund minimum was set at \$25.00.

Council Member Mullaley made a motion to approve the Credit Refund Policy & Procedure. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.

K. PROPOSED DELINQUENT BALANCE COLLECTION POLICY & PROCEDURE

Discussion ensued. The delinquent balance collection minimum was set at \$20.00. Council Member Mullaley made a motion to approve the Delinquent Balance Collection Policy & Procedure. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.

L. TREE REMOVAL QUOTES – 119 WASHINGTON STREET AND ALLEY BEHIND 432 E JEFFERSON AVENUE

Discussion ensued. Council Member Wagner made a motion to approve the quotes from American Tree Service to remove the trees in the City’s right-of-way at 119 Washington Street and the alley behind 432 E Jefferson Avenue, not to exceed \$6,100.00. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.

M. POSELEY – HOLD HARMLESS AGREEMENT – TREE REMOVAL AT 119 WASHINGTON STREET

Discussion ensued. Council Member Mullaley made a motion to approve the Hold Harmless Agreement with John F Poseley and Karen Vollmer-Poseley for the removal of a tree in the City’s right-of-way at 119 Washington Street. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.

N. JOHNSON/WILLIAMS – HOLD HARMLESS AGREEMENT – TREE REMOVAL AT 432 E JEFFERSON AVENUE

Discussion ensued. Council Member Mullaley made a motion to approve the Hold Harmless Agreement with Marcus Anthony Johnson and Elisa Michelle Williams for the removal of a tree in the City’s right-of-way in the alley behind 432 E Jefferson Avenue. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.

ADJOURN:

Council Member Mullaley made a motion to adjourn at 7:57 pm. Council Member Wagner seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 11/07/22: _____

Second: _____

SIGNED:

ATTEST:

Candace Turner
Council President

Laurel Thomas, CMC
City Clerk/Treasurer