

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 09/19/22

REGULAR MEETING

OPENING – Mayor Wylie called to order the regular meeting of the City Council at 6:00 pm on Monday, September 19, 2022, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council Member Wagner, Council Member Turner, Council Member Yount, and Council Member Mullaley. Absent: None

Staff Present: Mayor Wylie, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Planning & Zoning Administrator Quayle, Public Works Supervisor Coleman, and Treatment Plant Operator Mills.

3. CONSENT AGENDA

A. PREVIOUS MINUTES – CCWS 09/06/22

B. PAYABLES

C. MONTHLY RESERVE TRANSFER – AUGUST 2022

D. TREASURER’S MONTHLY REPORT – AUGUST 2022

E. RESOLUTION 22-043 – GRANITE ENTERPRISES, INC. – INDEPENDENT CONTRACTOR AGREEMENT – FIRE DEPARTMENT REROOF PROJECT

F. RESOLUTION 22-044 – PITNEY BOWES – LEASE AND EQUIPMENT SERVICE AGREEMENT – POSTAGE MACHINE

G. RESOLUTION 22-045 – MAGNUSON, MCHUGH & COMPANY, PA – FY22 AUDIT ENGAGEMENT LETTER

Council Member Turner made a motion to approve the consent agenda. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

4. ANNOUNCEMENTS/APPOINTMENTS

None

5. UPDATES

A. PARKS AND TREE COMMISSION

Council Member Wagner gave an update on the Parks and Tree Commission.

B. LAW ENFORCEMENT

Police Chief McLain gave an update on Law Enforcement

C. PUBLIC WORKS

Public Works Supervisor Coleman gave an update on public works.

D. PROJECT UPDATES

1. WELCH COMER – PROJECT STATUS UPDATE

Welch Comer provided a written project status update.
Public Works Supervisor Coleman gave an update on Public Works.

E. BUILDING & ZONING

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

F. ADMINISTRATIVE COMMITTEE

None

6. BUSINESS

A. CONTROL #2022-09-02 – CARLSON – REQUEST FOR EXEMPTION FROM RV ORDINANCE

This item was tabled until the Council meeting scheduled for October 3, 2022.

B. USDA-RD GRANT PAY REQUEST #4 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Mullaley made a motion to approve draw #4 from the USDA-RD grant for payment of Welch Comer Invoice #14778250-022 in the amount of \$4,319.13, payment of the State of Idaho Transportation Department State/Local Agreement Non-Participating Share of \$108,100.00, and reimbursement to the City of Priest River for payment to McAloon Law, PLLC in the amount of \$16,020.00. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

C. ICDBG PAY REQUEST #14 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Wagner made a motion to approve ICDBG Pay Request #14 for the Water System Improvement Project, with payment of \$1,975.00 being remitted to Panhandle Area Council. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

D. USDA-RD GRANT PAY REQUEST #20 – WASTEWATER COLLECTION SYSTEM IMPROVEMENT PROJECT – PHASE II

Discussion ensued.

Council Member Turner made a motion to approve draw #20 from the USDA-RD grant for payment of Welch Comer Invoice #14778290-008 in the amount of \$369.40. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.

E. MILLS – HOLD HARMLESS AGREEMENT – 77 MARBLE ROAD – SURPLUS CONSTRUCTION MATERIALS

Discussion ensued.

Council Member Turner made a motion to approve the Hold Harmless Agreement with Janice M. Mills for surplus construction materials at 77 Marble

Road. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

F. QUAYLE LAND USE PROFESSIONAL SERVICES AGREEMENT – FY23 PLANNING & ZONING SERVICES

Discussion ensued.

Council Member Turner made a motion to approve the professional services agreement with Quayle Land Use Consulting for fiscal year 2023 planning and zoning services. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

G. RESOLUTION 22-046 – FY23 IMPACT FEE SUSPENSION

Lengthy discussion ensued. This item was tabled for the preparation of an amended resolution.

H. STIMSON LUMBER COMPANY – FY23 MEMORANDUM AGREEMENT FOR WASTEWATER DISCHARGE

Discussion ensued.

Council Member Turner made a motion to approve the memorandum agreement with Stimson Lumber Company for discharge of softener regen water into the sewer system for fiscal year 2023. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

I. EXCESS PORTABLE SERVICE – FY23 MEMORANDUM AGREEMENT FOR PORTABLE TOILET WASTE

Discussion ensued.

Council Member Mullaley made a motion to approve the Memorandum Agreement with Excess Portable Service for fiscal year 2023 portable toilet waste disposal. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

J. ELSAESSER ANDERSON CHTD. – FY23 CIVIL LEGAL SERVICES AGREEMENT

Discussion ensued.

Council Member Mullaley made a motion to approve the professional services agreement with Elsaesser Anderson, Chtd. for fiscal year 2023 civil legal services. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.

K. VALERIE FENTON – FY23 CRIMINAL LEGAL SERVICES AGREEMENT

Discussion ensued.

Council Member Turner made a motion to approve the professional services agreement with Valerie Fenton for fiscal year 2023 criminal legal services. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

L. GRANITE ENTERPRISES, INC. – INDEPENDENT CONTRACTOR AGREEMENT CHANGE ORDER #1 – FIRE DEPARTMENT REROOF PROJECT

Discussion ensued.

Council Member Mullaley made a motion to approve Change Order #1 to the Independent Contractor Agreement with Granite Enterprises, Inc. for the fire department reroof project, not to exceed an additional \$280.00 and no additional contract days. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

M. RESOLUTION 22-047 – STATE INVESTMENT POOL TRANSFER OF FUNDS

Discussion ensued.

Council Member Turner made a motion to approve Resolution 22-047. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.

ADJOURN:

Council Member Mullaley made a motion to adjourn at 6:59 pm. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 09/19/22: _____

Second: _____

SIGNED:

Kevin Wylie
Mayor

ATTEST:

Laurel Thomas, CMC
City Clerk/Treasurer