

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 08/22/22

SPECIAL MEETING

OPENING – Council President Turner called to order the special meeting of the City Council at 5:30 pm on Monday, August 22, 2022, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council Member Wagner, Council Member Turner, Council Member Yount, and Council Member Mullaley. Absent: None

Staff Present: City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Public Works Supervisor Coleman, Planning & Zoning Administrator Quayle, Building & Zoning Assistant Ayers, Code Enforcement Officer Bulling, and Director of Public Works Rolichcheck.

3. WORKSHOPS

A. WATER – TO DISCUSS DEVELOPMENT AGREEMENTS, FUTURE ANNEXATION REQUESTS, AND THE POTENTIAL EFFECTS ON THE CITY’S WATER SYSTEM

Ashley Williams from Welch Comer was present to address the Council regarding the status of the City’s water utilities. Topics of discussion were the existing water system, current projects, the raw water intake, the upper booster station, steel waterlines and low-pressure issues, the GIS system and maintenance inventory, project estimates, available funding, and considerations for the future expanded system.

An additional topic of discussion was a potential groundwater source on private property on the east end of town.

The next workshop was scheduled to discuss the street system on Tuesday, September 6, 2022, at 5:30 pm.

B. CODE ENFORCEMENT – TO DISCUSS THE CURRENT CODE ENFORCEMENT POLICIES, PROCESSES, AND PROCEDURES

Council President Turner opened the workshop and briefly explained the purpose for the workshop.

Police Chief McLain explained annual cumulative totals provided by the Code Enforcement Officer. Discussion ensued regarding dog licenses, template enforcement letters, the process for code enforcement, animals being allowed on park property, abatement of nuisances, and alley obstructions. Lengthy discussion ensued.

4. BUSINESS

A. J7 CONTRACTING, INC. – CHANGE ORDER #6 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Yount made a motion to approve Change Order #6 with J7 Contracting, Inc. for the Water System Improvements Project, for an additional \$3,616.00 and no additional contract days. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.

B. J7 CONTRACTING, INC. – PAY REQUEST #9 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Wagner made a motion to approve Pay Request #9 for J7 Contracting, Inc. for the Water System Improvements Project, in the amount of \$71,920.45. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

C. USDA-RD GRANT PAY REQUEST #3 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Yount made a motion to approve draw #3 from the USDA-RD grant for payment of Welch Comer Invoice #14778250-021 in the amount of \$1,779.97, and payment of J7 Contracting, Inc. Pay Request #9 in the amount of \$59,248.45. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.

D. ICDBG PAY REQUEST #13 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Mullaley made a motion to approve ICDBG Pay Request #13 for the Water System Improvement Project, with payment of \$6,088.00 being remitted to Panhandle Area Council and \$12,672.00 being remitted to J7 Contracting, Inc. for Pay Request #9. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

E. TORK ELECTRIC, INC. – PAY REQUEST #3 – WASTEWATER COLLECTION SYSTEM IMPROVEMENT PROJECT – PHASE II

Discussion ensued.

Council Member Yount made a motion to approve Pay Request #3 for Tork Electric, Inc. for the Wastewater System Improvements Project, in the amount of \$23,267.87. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

F. USDA-RD GRANT PAY REQUEST #19 – WASTEWATER COLLECTION SYSTEM IMPROVEMENT PROJECT – PHASE II

Discussion ensued.

Council Member Yount made a motion to approve draw #19 from the USDA-RD grant for payment of Tork Electric Pay Request #3 in the amount of \$23,267.87, and Welch Comer Invoice #14778290-007 in the amount of \$728.65. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.

G. GCX – PAY REQUEST #1 (FINAL) – PRIEST RIVER PARK ADA ACCESS PROJECT

Discussion ensued.

Council Member Wagner made a motion to approve Pay Request #1 for GCX, LLC for the Priest River Park ADA Access Project, in the amount of \$98,524.20. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

ADJOURN:

Council Member Mullaley made a motion to adjourn at 7:17 pm. Council Member Wagner seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 08/22/22: _____

Second: _____

SIGNED:

Kevin Wylie
Mayor

ATTEST:

Laurel Thomas, CMC
City Clerk/Treasurer