

STATE OF IDAHO )  
COUNTY OF BONNER )  
CITY OF PRIEST RIVER )

**MINUTES OF THE PRIEST RIVER CITY COUNCIL – 08/21/23**

**REGULAR MEETING**

**OPENING** – Mayor Connolly called to order the regular meeting of the City Council at 5:30 pm on Monday, August 21, 2023, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Council Members Present: Council Member Wagner, Council Member Yount, Council Member Mullaley, and Council Member Turner. Absent: None.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Public Works Supervisor Coleman, Planning & Zoning Administrator Quayle, and Director of Public Works Rollicheck.

**3. WORKSHOP**

**A. JOSLYN PARK PROPERTY UPDATE**

Mayor Connolly opened the workshop and explained the reason for the workshop. No major updates were available. Discussion ensued.

**B. MUNICIPAL CODE 4-6 – RECREATIONAL VEHICLES**

**MUNICIPAL CODE 10-5-1-G – RECREATIONAL VEHICLE STORAGE**

Mayor Connolly opened the workshop and explained the reason for the workshop. Council Member Mullaley suggested the city require a monthly permit and require proof that waste tanks are being pumped. Lengthy discussion ensued regarding timeframes to allow occupied RVs, concerns with increasing density in certain zones, parking concerns, permitting parameters, enforcement concerns, potential permit fees, and where the RVs can be parked. City Attorney Elsaesser will prepare a draft amendment and permit procedure.

**4. CONSENT AGENDA**

**A. PREVIOUS MINUTES – CC 08/07/23, CCPH 08/14/23**

**B. PAYABLES**

**C. MONTHLY RESERVE TRANSFER – JULY 2023**

**D. TREASURER’S MONTHLY REPORT – JULY 2023**

**E. RESOLUTION 23-028 – SPOKANE CONSERVATION DISTRICT – MEMORANDUM OF AGREEMENT – URBAN FORESTRY SERVICES**

Council Member Mullaley made a motion to approve the consent agenda. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

## 5. ANNOUNCEMENTS/APPOINTMENTS

None

## 6. UPDATES

### A. PARKS AND TREE COMMISSION

Council Member Wagner gave an update on the Parks and Tree Commission.

### B. LAW ENFORCEMENT

None

### C. PUBLIC WORKS

Public Works Supervisor Coleman gave an update on Public Works.

### D. PROJECT UPDATES

Various project updates were given by the Director of Public Works Rollicheck.

#### 1. WELCH COMER – PROJECT STATUS UPDATES

Welch Comer provided a written project status update.

#### 2. PRIEST RIVER URBAN RENEWAL AGENCY – FY24 BUDGET

A copy of the Priest River Urban Renewal Agency's FY24 budget was provided to the Mayor and Council for information.

### E. BUILDING & ZONING

Planning & Zoning Administrator Quayle gave an update on Building & Zoning. He notified the Council of Sewell Engineering working on a commercial permit at 240 Highway 57.

## 7. BUSINESS

### A. CONTROL #2023-07-03 – DILLEY – REQUEST TO BLOCK NORTH END OF LAKE STREET

Discussion ensued regarding the potential installation of two locking farm gates, not to exceed \$1,000.00.

**Council Member Turner made a motion to approve the installation of two locking farm gates at the North end of Lake Street, not to exceed \$1,000.00. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.**

### B. THE HIGHLANDS AT BODIE CANYON PUD – DEVELOPMENT AGREEMENT

Planning & Zoning Administrator Quayle presented the second draft of the development agreement for The Highlands at Bodie Canyon PUD. Discussion ensued.

**Council Member Mullaley made a motion to approve the development agreement with Millie's 40 Bren-Burk, LLC for the Highlands at Bodie Canyon Development as written and presented. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.**

### C. WHISKEY ROCK PLANNING + CONSULTING – REVISION OF IMPACT FEES – PRESENTATION/UPDATE

Jeremy Grimm from Whiskey Rock Planning + Consulting was present to update the Council regarding the progress of the impact fee plan revisions. Discussion ensued.

**D. CONCEPT COMMUNICATIONS/MIFIBER – INTERNET SERVICES CONTRACT**

Discussion ensued. This item was tabled for additional information.

**E. JOSLYN PROPERTY – FUTURE PARK NAME AND LOGOS**

Discussion ensued. This item was tabled for additional information.

**F. WBCSD #83 – PROFESSIONAL SERVICES AGREEMENT – SCHOOL RESOURCE OFFICER**

Discussion ensued.

**Council Member Mullaley made a motion to approve the Professional Services Agreement with the West Bonner County School District #83 for the School Resource Officer. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.**

**G. 2023 LOCAL CHILDREN PEDESTRIAN SAFETY PROGRAM – ROUND 2 BID RESULTS AND RECOMMENDATION – PRJH AND CITY PARK SAFE ROUTE**

Two bids for the 2023 Local Children Pedestrian Safety program were received:

Prime Time Construction: \$261,275.00 (base bid and add alternate #1)

Sonray Enterprises: \$223,495.09 (base bid and add alternate #1)

The engineer's estimate for the revised project was \$253,735.28, and the grant funds received were \$250,000.00.

**Council Member Turner made a motion to award the base bid and add alternate #1 of the PRJH and City Park Safe Route project to Sonray Enterprises, not to exceed \$223,495.09, and to approve issuing a Notice to Proceed. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.**

**H. ONLINE AUCTION RESULTS – 1993 SEWER VACTOR TRUCK – DISCUSSION OF NEXT STEPS**

The online auction closed with the highest bid of \$10,000.00. Discussion ensued.

**Council Member Turner made a motion to approve the sale of the 1993 Sewer Vactor Truck for \$10,000.00 through Public Surplus. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.**

**I. USDA-RD GRANT PAY REQUEST #28 – WASTEWATER COLLECTION SYSTEM IMPROVEMENT PROJECT – PHASE II**

Discussion ensued.

**Council Member Mullaley made a motion to approve draw #28 from the USDA-RD grant for payment of Welch Comer Invoice #14778270-008 in the amount of \$1,366.35, and payment of Reiner Pump Systems, Inc. Invoice #CRWP137ID in the amount of \$9,370.42. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.**

**8. PUBLIC COMMENT PERIOD**

**A. Diana Walks In Water, 295 Sixth Street**, had a complaint regarding an occupied RV on her neighbor's property.

**ADJOURN:**

**Council Member Mullaley made a motion to adjourn at 7:49 pm. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.**

Motion to approve minutes of 08/21/23: \_\_\_\_\_

Second: \_\_\_\_\_

SIGNED:

ATTEST:

\_\_\_\_\_  
Jeff Connolly  
Mayor

\_\_\_\_\_  
Laurel Thomas, CMC  
City Clerk/Treasurer