

STATE OF IDAHO           )  
COUNTY OF BONNER    )  
CITY OF PRIEST RIVER   )

## **MINUTES OF THE PRIEST RIVER CITY COUNCIL – 07/07/25**

### **REGULAR MEETING**

**OPENING** – Mayor Connolly called to order the regular meeting of the City Council at 6:00 pm on Monday, July 7, 2025, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

#### **1. PLEDGE OF ALLEGIANCE**

#### **2. ROLL CALL**

Council Members Present: Council Member Turner, Council Member Wagner, Council Member Mullaley, and Council Member Brower. Absent: None.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Director of Utility Operations Sifford, and Planning and Zoning Administrator Quayle.

#### **3. CONSENT AGENDA**

##### **A. PREVIOUS MINUTES – CC 06/16/25**

##### **B. PAYABLES**

Council Member Mullaley made a motion to approve the consent agenda. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

#### **4. ANNOUNCEMENTS/APPOINTMENTS**

##### **A. SWEARING IN CEREMONY – OFFICER PFIESTER**

City Clerk/Treasurer Thomas swore in Officer Pfiester.

Mayor Connolly thanked the Independent Order of Oddfellows and Priest River Youth Connections for the Fourth of July celebration held for the community's youth.

#### **5. UPDATES**

##### **A. PARKS AND TREE COMMISSION**

Council Member Wagner gave an update on the Parks & Tree Commission.

##### **B. LAW ENFORCEMENT**

Police Chief McLain gave an update on Law Enforcement.

##### **C. PUBLIC WORKS**

Director of Utility Operations Sifford provided a written update on Public Works.

##### **D. PROJECT UPDATES**

Various project updates were given.

##### **E. BUILDING & ZONING**

Planning and Zoning Administrator Quayle gave an update on Building & Zoning.

## **6. BUSINESS**

### **A. PREVIOUSLY APPROVED CONDITIONAL USE PERMITS – DISCUSSION REGARDING POTENTIALLY REQUIRING ALL TO ANNUALLY REPORT TO COUNCIL**

Discussion ensued regarding potentially requiring all approved conditional use permit holders to annually report to the Council. City staff were in the process of compiling a list of existing conditional use permit holders.

### **B. HOLYCROSS ADDITION TO PRIEST RIVER – FINAL PLAT APPROVAL**

Discussion ensued.

**Council Member Mullaley made a motion to approve the Holycross Addition to Priest River Final Plat. Council Member Turner seconded the motion. After consideration and discussion, the motion passed unanimously.**

### **C. SILVER SPIKE 55+ - WATER MAIN LINE EXTENSION APPROVAL**

Discussion ensued.

**Council Member Mullaley made a motion to approve the water main line extension proposal for the Silver Spike 55+ Development. Council Member Turner seconded the motion. After consideration and discussion, the motion passed unanimously.**

### **D. WEST BEARDMORE AVENUE IMPROVEMENT – FINAL PLAN APPROVAL**

Planning & Zoning Administrator Quayle explained the proposed improvements to West Beardmore Avenue. Discussion ensued.

**Council Member Turner made a motion to approve the West Beardmore Avenue improvement plan as presented. Council Member Mullaley seconded the motion. After consideration and discussion, the motion passed unanimously.**

### **E. BUILDING DEPARTMENT PERMIT POLICY & PROCEDURE**

Discussion ensued.

**Council Member Mullaley made a motion to approve the Building Department Permit Policy & Procedure. Council Member Turner seconded the motion. After consideration and discussion, the motion passed unanimously.**

### **F. BONNER PARK WEST – POTENTIAL ACQUISITION FROM BONNER COUNTY AND PRELIMINARY ASSESSMENT**

Discussion ensued. This item was tabled for additional information.

### **G. POTENTIAL DECLARATION OF SURPLUS REAL PROPERTY BETWEEN THE DAN ESKELSON MEMORIAL PARK AND AJ'S CAFÉ**

Discussion ensued. This item was tabled for additional information.

**Council Member Mullaley made a motion to table the potential City-owned real property division for further information. Council Member Turner seconded the motion. After consideration and discussion, the motion passed unanimously.**

**H. WBCSD#83 – PROFESSIONAL SERVICES AGREEMENT – SCHOOL RESOURCE OFFICER**

Discussion ensued.

**Council Member Turner made a motion to approve the Professional Services Agreement with the West Bonner County School District #83 for the School Resource Officer. Council Member Mullaley seconded the motion. After consideration and discussion, the motion passed unanimously.**

**I. POTENTIAL FINANCIAL CONTRIBUTION TOWARDS WATER SYSTEM MASTER PLAN UPDATE**

Discussion ensued.

**Council Member Turner made a motion to approve a contribution of \$15,000.00 towards the water system master plan update. Council Member Mullaley seconded the motion. After consideration and discussion, the motion passed unanimously.**

**J. USDA-RD GRANT PAY REQUEST #22 (FINAL) – WATER SYSTEM IMPROVEMENTS PROJECT**

Discussion ensued.

**Council Member Mullaley made a motion to approve the final draw #22 from the USDA-RD grant for payment of Premier Electric Motors, Inc. Invoice #12125 in the amount of \$4,314.88. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.**

**K. RESOLUTION 25-034 – STATE INVESTMENT POOL TRANSFER OF FUNDS**

Discussion ensued.

**Council Member Mullaley made a motion to approve Resolution 25-034. Council Member Turner seconded the motion. After consideration and discussion, the motion passed unanimously.**

**7. PUBLIC COMMENT PERIOD**

**Anne Wilder-Chamberlain, 349 Primrose Lane** – inquired about the option to lease city-owned property instead of declaring it surplus and selling it.

**ADJOURN:**

**Council Member Mullaley made a motion to adjourn at 7:15 pm. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.**

Motion to approve minutes of 07/07/25: \_\_\_\_\_

Second: \_\_\_\_\_

SIGNED:

ATTEST:

\_\_\_\_\_  
Jeff Connolly  
Mayor

\_\_\_\_\_  
Laurel Thomas, CMC  
City Clerk/Treasurer