

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 06/16/25

REGULAR MEETING

OPENING – Council President Turner called to order the regular meeting of the City Council at 6:00 pm on Monday, June 16, 2025, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council President Turner, Council Member Wagner, Council Member Mullaley, and Council Member Brower. Absent: None.

Staff Present: City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, and Planning and Zoning Administrator Quayle.

3. CONSENT AGENDA

A. PREVIOUS MINUTES – CCWS 06/02/25

B. PAYABLES

C. MONTHLY RESERVE TRANSFER – MAY 2025

D. TREASURER’S MONTHLY REPORT – MAY 2025

E. RESOLUTION 25-030 – INNOVIA FOUNDATION – COMMUNITY GRANTS PROGRAM FY25 – GRANT AGREEMENT

F. RESOLUTION 25-031 – SARAH HYDE AND KATIE SHERRITT – FY25 CRIMINAL LEGAL SERVICES AGREEMENT

G. RESOLUTION 25-032 – WESTERN STATES POWER SYSTEMS – STANDBY PREVENTATIVE MAINTENANCE AGREEMENT – WATER AND WASTEWATER SYSTEM GENERATORS

Council Member Mullaley made a motion to approve the consent agenda. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.

4. ANNOUNCEMENTS/APPOINTMENTS

None

5. UPDATES

A. PARKS AND TREE COMMISSION

1. TWO RIVERS PARK – JIM MARTIN

Jim Martin gave an update on the progress at Two Rivers Park.

Council Member Wagner gave an update on the Parks & Tree Commission.

B. LAW ENFORCEMENT

Police Chief McLain gave an update on Law Enforcement. He commended the West Pend Orielle Fire District on their recent assistance with a vehicle accident.

C. PUBLIC WORKS

None

D. PROJECT UPDATES

1. WELCH COMER – PROJECT STATUS UPDATE

Welch Comer provided a written project status update.

E. BUILDING & ZONING

Planning and Zoning Administrator Quayle gave an update on Building & Zoning.

6. BUSINESS

A. PREVIOUSLY APPROVED CONDITIONAL USE PERMITS – DISCUSSION REGARDING POTENTIALLY REQUIRING ALL TO ANNUALLY REPORT TO COUNCIL

Discussion ensued regarding potentially requiring all approved conditional use permit holders to annually report to the Council. City staff were in the process of compiling a list of existing conditional use permit holders and the status of each permit/use.

B. CEMETERY ROAD & HUCKLEBERRY ROAD – PROPOSED INTERSECTION IMPROVEMENTS

Planning & Zoning Administrator Quayle explained the proposed improvements to the intersection at Cemetery Road and Huckleberry Road. Discussion ensued.

Council Member Mullaley made a motion to approve the intersection improvements at Cemetery Road and Huckleberry Road as presented, modified, and discussed. Council Member Brower seconded the motion. After consideration and discussion, the motion passed unanimously.

C. HOLYCROSS ADDITION TO PRIEST RIVER – FINAL PLAT APPROVAL

Discussion ensued.

Council Member Mullaley made a motion to table the Holycross Addition to Priest River Final Plat approval for additional staff review. Council Member Brower seconded the motion. After consideration and discussion, the motion passed unanimously.

D. ACCEPTANCE OF ADDITIONAL PROPERTY TO TWO RIVERS PARK

Discussion ensued regarding the acceptance of a 0.4-acre parcel of riverfront land adjacent to the east side of Two Rivers Park.

Council Member Mullaley made a motion to accept the offer of additional property to Two Rivers Park. Council Member Wagner seconded the motion. After consideration and discussion, the motion passed unanimously.

E. WEST BEARDMORE AVENUE – IMPROVEMENT PLAN APPROVALS

Planning & Zoning Administrator Quayle explained the proposed improvements to West Beardmore Avenue. Discussion ensued.

Council Member Mullaley made a motion to approve the West Beardmore Avenue improvement plan as presented, subject to extending the gravity sewer line as far as possible. Council Member Wagner seconded the motion. After consideration and discussion, the motion passed unanimously.

F. BONNER PARK WEST – POTENTIAL ACQUISITION FROM BONNER COUNTY AND PRELIMINARY ASSESSMENT

Discussion ensued. This item was tabled for additional information.

Council Member Mullaley made a motion to table the potential acquisition of Bonner Park West from Bonner County for additional information. Council Member Brower seconded the motion. After consideration and discussion, the motion passed unanimously.

G. CITY PARK PLAYGROUND IMPROVEMENT PROJECT – CITY CONTRIBUTION INCREASE REQUEST

Daisy Schneider was present to ask the City Council to consider contributing a one-time lump sum of \$30,000.00 towards the playground improvement project up front, instead of the city's current commitment of a 10% match of all funds raised, not to exceed \$30,000.00. Discussion ensued.

Council Member Brower made a motion to approve a City Park Playground Improvement Project contribution of a flat, one-time sum of \$30,000.00. Council Member Mullaley seconded the motion. After consideration and discussion, the motion passed unanimously.

H. RESOLUTION 25-033 – STATE INVESTMENT POOL TRANSFER OF FUNDS

Discussion ensued.

Council Member Mullaley made a motion to approve Resolution 25-033. Council Member Brower seconded the motion. After consideration and discussion, the motion passed unanimously.

7. PUBLIC COMMENT PERIOD

None

ADJOURN:

Council Member Mullaley made a motion to adjourn at 7:07 pm. Council Member Brower seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 06/16/25: _____

Second: _____

SIGNED:

ATTEST:

Jeff Connolly
Mayor

Laurel Thomas, CMC
City Clerk/Treasurer