

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 06/02/25

REGULAR MEETING

OPENING – Mayor Connolly called to order the regular meeting of the City Council at 5:00 pm on Monday, June 2, 2025, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council Member Wagner, Council Member Turner, Council Member Mullaley, and Council Member Brower. Absent: None.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Director of Utility Operations Sifford, and Planning and Zoning Administrator Quayle.

3. WORKSHOP

POTENTIAL DEVELOPMENT OF A MARINA AND RV PARK AT TWO RIVERS PARK – PRESENTATION BY NELSON ERICKSON

Mayor Connolly opened the workshop at 5:02 pm and introduced Nelson Erickson of StanCraft. Mr. Erickson presented his background in the marina field, the history of StanCraft, recent projects they were involved in, and several concepts for the development of a marina and/or an RV park at Two Rivers Park. Many variables were discussed, such as day-use boat parking, boat slips tied to RV spaces, time limits for RV parking, an RV dump station, off-season uses for the RV park, a potential food-truck area north of the marina, a boat fueling station, the potential for year-round moorage, and the potential draw of tourism to the community. Discussion ensued regarding the potential next steps.

4. CONSENT AGENDA

A. PREVIOUS MINUTES – CC 05/19/25

B. PAYABLES

C. RESOLUTION 25-025 – JAMES A SEWELL & ASSOCIATES, LLC – CONTRACT FOR BUILDING INSPECTION SERVICES

D. RESOLUTION 25-026 – EHRMANTROUT THINNING SERVICES, LLC – CHANGE ORDER #1 TO TIMBER HARVEST CONTRACT – TWO RIVERS PARK

E. RESOLUTION 25-027 – KG&T SEPTIC, INC. – CHANGE ORDER #1 – LARCH STREET WATERLINE REPLACEMENT PROJECT

F. RESOLUTION 25-028 – WEST PEND OREILLE FIRE DISTRICT – MEMORANDUM AGREEMENT & REAL PROPERTY LEASE – STATION #2

Council Member Mullaley made a motion to approve the consent agenda. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

5. ANNOUNCEMENTS/APPOINTMENTS

None

6. UPDATES

A. PARKS AND TREE COMMISSION

Council Member Wagner gave an update on the Parks & Tree Commission.

Ginny Kerstetter was present to give an update and address any questions the Council had regarding a request by Daisy Schneider for the City's to commit a lump sum of \$30,000.00 to the City Park Playground Improvement Project, instead of a 10% match of all donations/grants. Discussion ensued.

B. LAW ENFORCEMENT

Police Chief McLain gave an update on Law Enforcement.

C. PUBLIC WORKS

Director of Utility Operations Sifford provided a written update on Public Works.

D. PROJECT UPDATES

Various project updates were given.

E. BUILDING & ZONING

Planning and Zoning Administrator Quayle gave an update on Building & Zoning.

7. BUSINESS

A. KRAL CONDITIONAL USE PERMIT – ANNUAL REPORT TO COUNCIL

Jay Kral provided a more detailed written update and pictures regarding his conditional use permit. Discussion ensued. No further action was needed.

B. PREVIOUSLY APPROVED CONDITIONAL USE PERMITS – DISCUSSION REGARDING POTENTIALLY REQUIRING ALL TO ANNUALLY REPORT TO COUNCIL

Discussion ensued regarding potentially requiring all approved conditional use permit holders to annually report to the Council. This item was tabled for additional information.

C. BONNER PARK WEST – POTENTIAL ACQUISITION FROM BONNER COUNTY AND PRELIMINARY ASSESSMENT

Discussion ensued. This item was tabled for additional information.

D. CONTROL #2025-05-02 – INDEPENDENT ORDER OF ODDFELLOWS – REQUEST FOR WAIVER OF SPECIAL EVENT PERMIT

Council Member Mullaley declared a conflict of interest and did not participate in the decision. Discussion ensued.

Council Member Turner made a motion to approve the request by the Independent Order of Oddfellows for the waiver of one special event permit fee, in the amount of \$50.00. Council Member Brower seconded the motion. After

consideration and discussion, the motion passed by the following vote: **AYES:** Council Member Turner, Council Member Brower, and Council Member Wagner. **NAYS:** None. **ABSTAINERS:** Council Member Mullaley. **ABSENT:** None.

E. INNOVIA FOUNDATION – COMMUNITY GRANTS PROGRAM FY25 – GRANT AGREEMENT

Discussion ensued.

Council Member Mullaley made a motion to approve the Grant Agreement with the Innovia Foundation for the City Park Playground Improvement Project. Council Member Brower seconded the motion. After consideration and discussion, the motion passed unanimously.

F. SARAH HYDE AND KATIE SHERRITT – FY25 CRIMINAL LEGAL SERVICES AGREEMENT

Discussion ensued.

Council Member Mullaley made a motion to approve the Professional Services Agreement with Sarah Hyde and Katie Sherritt for the remainder of fiscal year 2025 criminal legal services. Council Member Brower seconded the motion. After consideration and discussion, the motion passed unanimously.

G. WESTERN STATES POWER SYSTEMS – STANDBY PREVENTATIVE MAINTENANCE AGREEMENT – WATER AND WASTEWATER SYSTEM GENERATORS

Discussion ensued.

Council Member Turner made a motion to approve the Standby Preventative Maintenance Agreement with Western States Power Systems for the water and wastewater system generators. Council Member Mullaley seconded the motion. After consideration and discussion, the motion passed unanimously.

H. RESOLUTION 25-029 – STATE INVESTMENT POOL TRANSFER OF FUNDS

Discussion ensued.

Council Member Mullaley made a motion to approve Resolution 25-029. Council Member Turner seconded the motion. After consideration and discussion, the motion passed unanimously.

8. PUBLIC COMMENT PERIOD

Anne Wilder-Chamberlain, 349 Primrose Lane – informed the Council that Bonner County would be having a meeting on Tuesday, June 10th at 1:30 pm to discuss a telecom ordinance.

ADJOURN:

Council Member Wagner made a motion to adjourn at 6:26 pm. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 06/02/25: _____

Second: _____

SIGNED:

ATTEST:

Jeff Connolly
Mayor

Laurel Thomas, CMC
City Clerk/Treasurer