

STATE OF IDAHO )  
COUNTY OF BONNER )  
CITY OF PRIEST RIVER )

**MINUTES OF THE PRIEST RIVER CITY COUNCIL – 05/20/24**

**REGULAR MEETING**

**OPENING** – Mayor Connolly called to order the regular meeting of the City Council at 6:00 pm on Monday, May 20, 2024, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Council Members Present: Council Member Wagner, Council Member Turner, Council Member Brower, and Council Member Mullaley. Absent: None.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, and Planning & Zoning Administrator Quayle.

**3. CONSENT AGENDA**

**A. PREVIOUS MINUTES – CCPH 05/06/24**

**B. PAYABLES**

**C. MONTHLY RESERVE TRANSFER – APRIL 2024**

**D. TREASURER’S MONTHLY REPORT – APRIL 2024**

**E. RESOLUTION 24-030 – RELEASE OF LIABILITY AND HOLD HARMLESS AGREEMENT – DUNCAN – LARCH STREET SEWER IMPROVEMENTS PROJECT**

Council Member Mullaley made a motion to approve the consent agenda. Council Member Brower seconded the motion. After consideration, the motion passed unanimously.

**4. ANNOUNCEMENTS/APPOINTMENTS**

None

**5. UPDATES**

**A. PARKS AND TREE COMMISSION**

Council Member Wagner gave an update on the Parks and Tree Commission.

**B. LAW ENFORCEMENT**

Chief McLain gave an update on Law Enforcement.

**C. PUBLIC WORKS**

None

**D. PROJECT UPDATES**

**1. WELCH COMER – PROJECT STATUS UPDATE**

Welch Comer provided a written project status update.

Mayor Connolly gave an update on the Wisconsin Street Realignment Project. Council Member Mullaley gave an update on the signage for downtown.

**E. BUILDING & ZONING**

Planning & Zoning Administrator Quayle gave an update on Planning & Zoning.

**6. BUSINESS**

**A. WELCH COMER – PROFESSIONAL SERVICES AGREEMENT – TRANSPORTATION PLAN**

Melissa Cleveland from Welch Comer was in attendance to present the professional services agreement to the Mayor and Council. Discussion ensued.

**Council Member Turner made a motion to approve the Professional Services Agreement with Welch Comer for the Transportation Plan Update, not to exceed \$38,600.00. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.**

**B. J7 CONTRACTING, INC. – NOTICE TO PROCEED AND CONSTRUCTION CONTRACT – LARCH STREET SEWER IMPROVEMENTS PROJECT**

Discussion ensued.

**Council Member Mullaley made a motion to approve the Notice to Proceed and Construction Contract with J7 Contracting, Inc. for the Larch Street Sewer Improvements Project. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.**

**C. AMPED PUMP AND CONTROL, LLC – NOTICE TO PROCEED – UPPER BOOSTER STATION REHABILITATION PROJECT**

Discussion ensued.

**Council Member Mullaley made a motion to approve the Notice to Proceed for Amped Pump and Control, LLC, for the Upper Booster Station Rehabilitation Project. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.**

**D. AMPED PUMP AND CONTROL, LLC – PAY REQUEST #1 – UPPER BOOSTER STATION REHABILITATION PROJECT**

Discussion ensued.

**Council Member Mullaley made a motion to approve Pay Request #1 for Amped Pump and Control, LLC for the Upper Booster Station Rehabilitation Project, not to exceed \$17,462.90. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.**

**E. USDA-RD GRANT PAY REQUEST #13 – WATER SYSTEM IMPROVEMENTS PROJECT**

Discussion ensued.

**Council Member Turner made a motion to approve draw #13 from the USDA-RD grant for payment of Amped Pump and Control, LLC Pay Request #1 in the amount of \$17,462.90, and reimbursement to the City of Priest River for Welch Comer Invoice #14778280-004 in the amount of \$2,745.00, Welch Comer Invoice #14778280-005 in the amount of \$1,080.00, and Welch Comer Invoice #14778280-**

**006 in the amount of \$160.00. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.**

**F. KRAL CONDITIONAL USE PERMIT – ANNUAL REPORT TO COUNCIL**

Mr. Kral was not in attendance. Discussion ensued. Mr. Kral will supply a written update for the next Council meeting.

**G. TWO RIVERS AT PRIEST – FINAL SECURITY BOND RELEASE REQUEST**

Discussion ensued.

**Council Member Turner made a motion to approve the final bond release request by Two Rivers at Priest for the Two Rivers Subdivision, in the amount of \$3,000.00. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.**

**H. CITY PARK PLAYGROUND IMPROVEMENT PROJECT – CONSIDERATION OF CONCEPTUAL DESIGN AND AUTHORIZATION TO PROCEED**

Daisy Schneider was present to address the Mayor and Council regarding the proposed city park playground improvement project. Lengthy discussion ensued regarding finding a non-profit that would sponsor the project. This item was tabled for additional information.

**I. B.F. BUILDERS – CONSTRUCTION CONTRACT – SEWER SLUDGE BIN ROOF PROJECT**

Discussion ensued.

**Council Member Mullaley made a motion to approve the Construction Contract with B. F. Builders, Inc. for the sewer sludge bin roof project, not to exceed \$118,000.00. Council Member Wagner seconded the motion. After discussion and consideration, the motion passed unanimously.**

**J. BARNES – RELEASE OF LIABILITY AND HOLD HARMLESS AGREEMENT – WATER METER RELOCATION**

Discussion ensued.

**Council Member Mullaley made a motion to approve the Release of Liability and Hold Harmless Agreement with Ivy Barnes, for the relocation of a water meter. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.**

**K. POINTE PEST CONTROL – COMMERCIAL SERVICE AGREEMENT – CITY HALL**

Discussion ensued.

**Council Member Turner made a motion to approve the Commercial Service Agreement with Pointe Pest Control for quarterly pest control treatments, not to exceed \$265.00 for the first service and \$140.00 per quarter after. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.**

**L. RESOLUTION 24-031 – AUTHORIZING DESTRUCTION OF RECORDS**

Discussion ensued.

**Council Member Mullaley made a motion to approve Resolution 24-031. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.**

**M. RESOLUTION 24-032 – STATE INVESTMENT POOL TRANSFER OF FUNDS**

Discussion ensued.

**Council Member Mullaley made a motion to approve Resolution 24-032. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.**

**7. PUBLIC COMMENT PERIOD**

None

**ADJOURN:**

**Council Member Mullaley made a motion to adjourn at 6:43 pm. Council Member Brower seconded the motion. After consideration, the motion passed unanimously.**

Motion to approve minutes of 05/20/24: \_\_\_\_\_

Second: \_\_\_\_\_

SIGNED:

ATTEST:

\_\_\_\_\_  
Jeff Connolly  
Mayor

\_\_\_\_\_  
Laurel Thomas, CMC  
City Clerk/Treasurer