

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 05/19/25

REGULAR MEETING

OPENING – Mayor Connolly called to order the regular meeting of the City Council at 6:00 pm on Monday, May 19, 2025, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council Member Wagner, Council Member Turner, Council Member Mullaley, and Council Member Brower. Absent: None.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, and Planning and Zoning Administrator Quayle.

3. CONSENT AGENDA

A. PREVIOUS MINUTES – CC 05/05/25

B. PAYABLES

C. MONTHLY RESERVE TRANSFER – APRIL 2025

D. TREASURER’S MONTHLY REPORT – APRIL 2025

E. RESOLUTION 25-022 – SILVER SPIKE 55+ PLANNED UNIT DEVELOPMENT AND SUBDIVISION – AMENDED DEVELOPMENT AGREEMENT

F. RESOLUTION 25-023 – IDAHO FISH & WILDLIFE FOUNDATION AND US FISH & WILDLIFE SERVICE – PARTNERS FOR FISH & WILDLIFE PROGRAM – LANDOWNER AGREEMENT – HAZARDOUS FUELS TREATMENT AT TWO RIVERS PARK

Council Member Mullaley made a motion to approve the consent agenda. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.

4. ANNOUNCEMENTS/APPOINTMENTS

None

5. UPDATES

A. PARKS AND TREE COMMISSION

Council Member Wagner gave an update on the Parks & Tree Commission.

B. LAW ENFORCEMENT

Police Chief McLain gave an update on Law Enforcement.

C. PUBLIC WORKS

Mayor Connolly gave various Public Works updates.

D. PROJECT UPDATES

1. WELCH COMER – PROJECT STATUS UPDATE

Welch Comer provided a written project status update.
Various project updates were given.

E. BUILDING & ZONING

Planning and Zoning Administrator Quayle gave an update on Building & Zoning.

6. BUSINESS

A. KRAL CONDITIONAL USE PERMIT – ANNUAL REPORT TO COUNCIL

Jay Kral provided a brief written update regarding his conditional use permit.
Discussion ensued. The Council requested staff reach out to Mr. Kral for additional information.

B. TWO RIVERS STORAGE CONDITIONAL USE PERMIT – ANNUAL REPORT TO COUNCIL

Melissa Huffman provided a brief written update regarding her conditional use permit.
Discussion ensued. No further action was needed.

C. JAMES A SEWELL & ASSOCIATES, LLC – CONTRACT FOR BUILDING INSPECTION SERVICES

Discussion ensued.

Council Member Brower made a motion to approve the contract for building inspection services with James A Sewell & Associates, LLC. Council Member Mullaley seconded the motion. After consideration and discussion, the motion passed unanimously.

D. EHRMANTROUT THINNING SERVICES, LLC – CHANGE ORDER #1 TO TIMBER HARVEST CONTRACT – TWO RIVERS PARK

Discussion ensued.

Council Member Turner made a motion to approve Change Order #1 to the Timber Harvest Contract with EhrmantROUT Thinning Services, LLC, not to exceed an additional \$5,684.34 and six (6) calendar days. Council Member Mullaley seconded the motion. After consideration and discussion, the motion passed unanimously.

E. BONNER PARK WEST – POTENTIAL ACQUISITION FROM BONNER COUNTY AND PRELIMINARY ASSESSMENT

Jim Martin presented a preliminary assessment regarding the potential costs associated with acquiring Bonner Park West from Bonner County. Discussion ensued.
This item was tabled for additional information.

F. KG&T SEPTIC, INC. – CHANGE ORDER #1 – LARCH STREET WATERLINE REPLACEMENT PROJECT

Discussion ensued.

Council Member Mullaley made a motion to approve Change Order #1 to the Independent Contractor Agreement with KG&T Septic, Inc., not to exceed an

additional \$3,000.00 and zero (0) calendar days. Council Member Turner seconded the motion. After consideration and discussion, the motion passed unanimously.

G. WEST PEND OREILLE FIRE DISTRICT – MEMORANDUM AGREEMENT & REAL PROPERTY LEASE – STATION #2

Discussion ensued.

Council Member Mullaley made a motion to approve the Memorandum Agreement and Real Property and Building Lease with the West Pend Oreille Fire District for Station #2. Council Member Brower seconded the motion. After consideration and discussion, the motion passed unanimously.

H. NOTICE OF INTENT TO FILE AN APPLICATION FOR FEDERAL FINANCIAL ASSISTANCE WITH USDA-RURAL DEVELOPMENT – WATER SYSTEM FACILITY PLAN UPDATE TO ADDRESS BACKWASH SYSTEM DEFICIENCIES

The City intended to file an application for federal financial assistance with USDA-Rural Development. The City needs to update their water system facility plan to address backwash system deficiencies, in order to qualify for future funding. The total project cost was \$60,000.00 and the assistance to be applied for through USDA-Rural Development was \$30,000.00. Discussion ensued. The public was given a chance to comment, but no public came forward. Discussion ensued.

I. CONTROL #2025-05-01 – SKINNER – REQUEST FOR UTILITY BILL WAIVER, REDUCTION, OR PAYMENT PLAN

Discussion ensued.

Council Member Turner made a motion to approve the request by Lisa Skinner for a payment plan of \$25 per month, payable by the 15th of every month, with the stipulation that if any payments are not made on time, the payment plan is void and the city will pursue collections. Council Member Mullaley seconded the motion. After consideration and discussion, the motion passed unanimously.

J. RESOLUTION 25-024 – STATE INVESTMENT POOL TRANSFER OF FUNDS

Discussion ensued.

Council Member Brower made a motion to approve Resolution 25-024. Council Member Turner seconded the motion. After consideration and discussion, the motion passed unanimously.

7. PUBLIC COMMENT PERIOD

Anne Wilder-Chamberlain, 349 Primrose Lane – read the highlights of HB180 and requested that the city review and amend its wireless ordinance.

Ashley Scribner, 2316 W. Settlement Road – announced that the Priest River Chamber of Commerce would not be hosting the annual fireworks show this year, but they will be having a Little Logger's Expo during Timber Days.

ADJOURN:

Council Member Mullaley made a motion to adjourn at 7:15 pm. Council Member Brower seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 05/19/25: _____

Second: _____

SIGNED:

ATTEST:

Jeff Connolly
Mayor

Laurel Thomas, CMC
City Clerk/Treasurer