

STATE OF IDAHO )  
COUNTY OF BONNER )  
CITY OF PRIEST RIVER )

**MINUTES OF THE PRIEST RIVER CITY COUNCIL – 03/18/24**

**REGULAR MEETING**

**OPENING** – Mayor Connolly called to order the regular meeting of the City Council at 6:00 pm on Monday, March 18, 2024, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Council Members Present: Council Member Wagner, Council Member Brower, and Council Member Mullaley. Absent: Council Member Turner.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Director of Utility Operations Sifford, and Planning & Zoning Administrator Quayle.

**3. CONSENT AGENDA**

**A. PREVIOUS MINUTES – CCPH 03/04/24**

**B. PAYABLES**

**C. MONTHLY RESERVE TRANSFER – FEBRUARY 2024**

**D. TREASURER’S MONTHLY REPORT – FEBRUARY 2024**

**E. RESOLUTION 24-018 – C.E. KRAMER CRANE & CONTRACTING, INC. – CONSTRUCTION CONTRACT – RAW WATER INTAKE EXTENSION PROJECT**

**F. RESOLUTION 24-019 – AMPED PUMP & CONTROLS, LLC – CONSTRUCTION CONTRACT – UPPER BOOSTER STATION REHABILITATION PROJECT**

**G. RESOLUTION 24-020 – RIVER PARK CONDITIONAL USE PERMIT, PLANNED UNIT DEVELOPMENT, SUBDIVISION – DEVELOPMENT AGREEMENT**

Council Member Mullaley made a motion to approve the consent agenda. Council Member Brower seconded the motion. After consideration, the motion passed unanimously by the following vote: **AYES:** Council Member Brower, Council Member Wagner, and Council Member Mullaley. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Council Member Turner.

**4. ANNOUNCEMENTS/APPOINTMENTS**

Mayor Connolly announced that the city was awarded a \$30,000.00 LRHIP Transportation Plan Grant.

**5. UPDATES**

**A. PARKS AND TREE COMMISSION**

Council Member Wagner gave an update on the Parks and Tree Commission.

**B. LAW ENFORCEMENT**

Police Chief McLain gave an update on Law Enforcement.

**C. PUBLIC WORKS**

None

**D. PROJECT UPDATES**

**1. WELCH COMER – PROJECT STATUS UPDATE**

A written project status update was provided by Welch Comer.

**2. PRIEST RIVER URBAN RENEWAL AGENCY – 2023 ANNUAL REPORT**

City Clerk Thomas presented the 2023 Urban Renewal Agency report to the Mayor and Council.

**E. BUILDING & ZONING**

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

**6. BUSINESS**

**A. BABS ESTATES – FINAL PLAT APPROVAL**

Discussion ensued.

**Council Member Mullaley made a motion to approve the final plat for Babs Estates. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.**

**B. YULIY ESTATES – FINAL PLAT APPROVAL**

Discussion ensued.

**Council Member Mullaley made a motion to approve the final plat for Yuliy Estates. Council Member Brower seconded the motion. After consideration, the motion passed unanimously.**

**C. WELCH COMER – ENGINEER AGREEMENT AMENDMENT #3 – WASTEWATER SYSTEM IMPROVEMENTS – LARCH STREET REHABILITATION**

Discussion ensued.

**Council Member Mullaley made a motion to approve the Engineer Agreement Amendment #3 with Welch Comer for the Larch Street Rehabilitation Project, not to exceed \$8,700.00. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.**

**D. TITLE VI PLAN FOR ITD FHWA SUBRECIPIENT**

Discussion ensued.

**Council Member Mullaley made a motion to table the Title VI Plan for ITD FHWA Subrecipient for additional review. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.**

**E. CAMERA PROCUREMENT & INSTALLATION PROPOSALS – CITY HALL AND POLICE DEPARTMENT**

Three proposals were received:

Native American Electric, Inc.: \$17,188.00 (Verkada Cameras)

EVCO Integrated Solutions: \$30,276.07 (Vicon Cameras)

Absco Solutions: \$17,763.00 (Avigilon Alta Cameras)

Lengthy discussion ensued.

**Council Member Mullaley made a motion to approve the proposal from Native American Electric, Inc. for camera procurement and installation at City Hall and the Police Department, not to exceed \$17,188.00. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.**

**F. RESOLUTION 24-021 – PROCLAIMING APRIL 25, 2024 AS ARBOR DAY IN THE CITY OF PRIEST RIVER**

Discussion ensued.

**Council Member Mullaley made a motion to approve Resolution 24-021, proclaiming April 25, 2024 as Arbor Day in the City of Priest River. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.**

**G. JAMES A SEWELL & ASSOCIATES, LLC – WORK ORDER CONTRACT – ZONING MAP UPDATE**

Discussion ensued.

**Council Member Mullaley made a motion to approve the Work Order Contract with James A Sewell & Associates, LLC for updates to the city’s zoning map, not to exceed \$1,500.00. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.**

**H. BONNER COUNTY & BEARDMORE LANDING, LLC – EASEMENT AGREEMENT – RAILROAD AVENUE**

Discussion ensued.

**Council Member Mullaley made a motion to approve the Easement Agreement with Bonner County and Beardmore Landing, LLC for access along Railroad Avenue with the addition of “...and Two Rivers Park...” to the first condition on page one. Council Member Wagner seconded the motion. After discussion and consideration, the motion passed unanimously.**

**I. RESOLUTION 24-022 – STATE INVESTMENT POOL TRANSFER OF FUNDS**

Discussion ensued. This item was not needed and removed from the agenda.

**7. PUBLIC COMMENT PERIOD**

None

**ADJOURN:**

**Council Member Mullaley made a motion to adjourn at 6:45 pm. Council Member Wagner seconded the motion. After consideration, the motion passed unanimously.**

Motion to approve minutes of 03/18/24: \_\_\_\_\_

Second: \_\_\_\_\_

SIGNED:

ATTEST:

\_\_\_\_\_  
Jeff Connolly  
Mayor

\_\_\_\_\_  
Laurel Thomas, CMC  
City Clerk/Treasurer