

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 03/16/26

REGULAR MEETING

OPENING – Mayor Connolly called to order the regular meeting of the City Council at 6:00 pm on Monday, March 16, 2026, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council President Turner, Council Member Mullaley, Council Member Brower, and Council Member Wagner. Absent: None.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Chief of Police McLain, and Planning & Zoning Administrator Gabell.

3. CONSENT AGENDA

A. PREVIOUS MINUTES – CC 03/02/26

B. PAYABLES

C. MONTHLY RESERVE TRANSFER – FEBRUARY 2026

D. TREASURER’S MONTHLY REPORT – FEBRUARY 2026

E. RESOLUTION 26-007 – STANCRAFT – PHASING PLAN AND GENERAL DESIGN APPROVAL – TWO RIVERS PARK

F. RESOLUTION 26-008 – STANCRAFT – LANDSCAPE MAINTENANCE AGREEMENT – TWO RIVERS PARK

G. RESOLUTION 26-009 – SAFETY POLICY UPDATE

H. RESOLUTION 26-010 – GRANITE ENTERPRISES, INC. – PROPOSAL AND INDEPENDENT CONTRACTOR AGREEMENT – CITY HALL RE-ROOF PROJECT

I. RESOLUTION 26-011 – REINER PUMP SYSTEMS – EQUIPMENT PROPOSAL – HIGHWAY 2 LIFT STATION REHABILITATION PROJECT

Council Member Mullaley made a motion to approve the consent agenda. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.

4. ANNOUNCEMENTS/APPOINTMENTS

None

5. UPDATES

A. PARKS AND TREE COMMISSION

None

B. LAW ENFORCEMENT

None

C. PUBLIC WORKS

Mayor Connolly gave an update on Public Works.

D. PROJECT UPDATES

1. WELCH COMER – PROJECT STATUS UPDATE

Welch Comer provided a written project status update.

2. PRIEST RIVER URBAN RENEWAL AGENCY – 2025 ANNUAL REPORT TO COUNCIL

City Clerk/Treasurer Thomas presented the 2025 Urban Renewal Agency report to the Mayor and Council.

Various project updates were given.

E. BUILDING & ZONING

1. COMPREHENSIVE PLAN PUBLIC ENGAGEMENT UPDATE

Planning & Zoning Administrator Gabell gave an update regarding the Comprehensive Plan public engagement process.

2. COMPREHENSIVE PLAN WORKSHOP – MARCH 19TH

The second of two Comprehensive Plan Workshops will be held on Thursday, March 19th from 4:00 pm to 6:00 pm at the West Bonner Library, located at 118 Main Street.

3. 2026 LEGISLATIVE UPDATE

Planning and Zoning Administrator Gabell provided a list of applicable House and Senate Bills being considered.

6. BUSINESS

A. FY2025 AUDIT PRESENTATION

Laura Parasida from Magnuson, McHugh, Dougherty CPAs presented the City's fiscal year 2025 audit report. Discussion ensued.

B. EMPLOYEE JOB DESCRIPTION UPDATES – LAW ENFORCEMENT AND CODE ENFORCEMENT DEPARTMENTS

Discussion ensued.

Council Member Mullaley made a motion to approve the updated job descriptions for the Law Enforcement and Code Enforcement Departments as presented. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

C. RESOLUTION 26-012 – PROCLAIMING APRIL 11-17, 2026 AS THE WEEK OF THE YOUNG CHILD

Discussion ensued.

Council Member Turner made a motion to approve Resolution 26-012, proclaiming April 11-17, 2026 as the Week of the Young Child. Council Member Mullaley seconded the motion. After consideration and discussion, the motion passed unanimously.

D. RESOLUTION 26-013 – PROCLAIMING MAY 4-8, 2026 AS LIVE GIVE 7B WEEK

Discussion ensued.

Council Member Mullaley made a motion to approve Resolution 26-013, proclaiming May 4-8, 2026 as Live Give 7B Week. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

E. KG&T SEPTIC – INSTALLATION PROPOSAL – HIGHWAY 2 LIFT STATION REHABILITATION PROJECT

Discussion ensued.

Council Member Mullaley made a motion to approve the proposal from KG&T Septic for the Highway 2 Lift Station Rehabilitation Project, not to exceed \$41,685.76.00. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

7. PUBLIC COMMENT PERIOD

None

ADJOURN:

Council Member Mullaley made a motion to adjourn at 6:37 pm. Council Member Brower seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 03/16/26: _____

Second: _____

SIGNED:

ATTEST:

Jeff Connolly
Mayor

Laurel Thomas, CMC
City Clerk/Treasurer