

STATE OF IDAHO )  
COUNTY OF BONNER )  
CITY OF PRIEST RIVER )

**MINUTES OF THE PRIEST RIVER CITY COUNCIL – 03/02/26**

**REGULAR MEETING**

**OPENING** – Mayor Connolly called to order the regular meeting of the City Council at 6:00 pm on Monday, March 2, 2026, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Council Members Present: Council President Turner, Council Member Mullaley, Council Member Brower, and Council Member Wagner. Absent: None.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Chief of Police McLain, and Director of Utility Operations Sifford.

**3. CONSENT AGENDA**

**A. PREVIOUS MINUTES – CCWS 02/17/26**

**B. PAYABLES**

**C. MONTHLY RESERVE TRANSFER – SEPTEMBER 2025**

**D. TREASURER’S MONTHLY REPORT – SEPTEMBER 2025**

**E. RESOLUTION 26-006 – EMPLOYEE JOB DESCRIPTION UPDATES – ADMINISTRATION, BUILDING & ZONING, PARKS, STREETS, WATER, AND WASTEWATER DEPARTMENTS**

Council Member Mullaley made a motion to approve the consent agenda. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

**4. ANNOUNCEMENTS/APPOINTMENTS**

Police Chief McLain presented Officer Caleb Pfiester with his Idaho POST certification.

**5. UPDATES**

**A. PARKS AND TREE COMMISSION**

Council Member Wagner and City Clerk/Treasurer Thomas gave an update on the Parks and Tree Commission. Discussion ensued.

**1. TWO RIVERS PARK UPDATE**

Jim Martin provided a written update on the status of Two Rivers Park.

**B. LAW ENFORCEMENT**

None

**C. PUBLIC WORKS**

Director of Utility Operations Sifford provided a written update on Public Works.

## **D. PROJECT UPDATES**

### **1. FY25 – FOURTH QUARTER FINANCIAL REPORT**

The fiscal year 2025 fourth quarter financial report was presented to the Mayor and City Council.

Various project updates were given.

## **E. BUILDING & ZONING**

### **1. COMPREHENSIVE PLAN WORKSHOP – MARCH 5<sup>TH</sup>**

The first of two Comprehensive Plan Workshops will be held on Thursday, March 5<sup>th</sup> from 4:00 pm to 6:00 pm at the West Bonner Library, located at 118 Main Street.

### **2. 2026 LEGISLATIVE UPDATE**

Planning and Zoning Administrator Gabell provided a list of applicable House and Senate Bills being considered.

## **6. BUSINESS**

### **A. STANCRAFT – PHASING PLAN AND GENERAL DESIGN APPROVAL – TWO RIVERS PARK**

Nelson Erickson from StanCraft was in attendance to present the proposed phasing plan and general design of Two Rivers Park. Discussion ensued.

**Council Member Brower made a motion to approve the phasing plan and general design for Two Rivers Park as presented by StanCraft. Council Member Mullaley seconded the motion. After consideration, the motion passed by the following vote: AYES: Council Member Brower, Council Member Mullaley, and Council Member Wagner. NAYS: None. ABSTAINERS: Council Member Turner. ABSENT: None.**

### **B. STANCRAFT – LANDSCAPE MAINTENANCE AGREEMENT – TWO RIVERS PARK**

Lengthy discussion ensued.

**Council Member Brower made a motion to approve the Landscape Maintenance Agreement with StanCraft for Two Rivers Park. Council Member Mullaley seconded the motion. After consideration and discussion, the motion passed by the following vote: AYES: Council Member Brower, Council Member Mullaley, and Council Member Wagner. NAYS: None. ABSTAINERS: Council Member Turner. ABSENT: None.**

### **C. SAFETY POLICY UPDATE**

City Clerk/Treasurer Thomas explained the updates to the City's Safety Policy. Discussion ensued.

**Council Member Turner made a motion to approve the updates to the Safety Policy as presented. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.**

### **D. EMPLOYEE JOB DESCRIPTION UPDATES – LAW ENFORCEMENT AND CODE ENFORCEMENT DEPARTMENTS**

Discussion ensued.

**Council Member Turner made a motion to table the updated job descriptions for the Law Enforcement and Code Enforcement Departments for additional**

information. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.

**E. CONTROL #2026-02-04 – WEST BONNER COUNTY SCHOOL DISTRICT #83 – REQUEST FOR WAIVER OF WATER AND SEWER CONNECTION FEE**

Lengthy discussion ensued the West Bonner County School District #83's request.

**Council Member Mullaley made a motion to modify the requirements and conditions staff imposed for building permit file number 8008-028-25, as presented, and to not require a separate water or sewer connection for the proposed structure. Council Member Turner seconded the motion. After consideration and discussion, the motion passed unanimously.**

**F. GRANITE ENTERPRISES, INC. – PROPOSAL AND INDEPENDENT CONTRACTOR AGREEMENT – CITY HALL RE-ROOF PROJECT**

Discussion ensued.

**Council Member Mullaley made a motion to approve the proposal and Independent Contractor Agreement with Granite Enterprises, Inc. for the City Hall Re-Roof Project, not to exceed \$49,000.00. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.**

**G. REINER PUMP SYSTEMS – EQUIPMENT PROPOSAL – HIGHWAY 2 LIFT STATION REHABILITATION PROJECT**

Discussion ensued.

**Council Member Turner made a motion to approve the proposal from Reiner Pump Systems for the Highway 2 Lift Station Rehabilitation Project, not to exceed \$64,757.00. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.**

**7. PUBLIC COMMENT PERIOD**

None

**ADJOURN:**

**Council Member Mullaley made a motion to adjourn at 7:00 pm. Council Member Brower seconded the motion. After consideration, the motion passed unanimously.**

Motion to approve minutes of 03/02/26: \_\_\_\_\_

Second: \_\_\_\_\_

SIGNED:

ATTEST:

\_\_\_\_\_  
Jeff Connolly  
Mayor

\_\_\_\_\_  
Laurel Thomas, CMC  
City Clerk/Treasurer