

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 01/17/23

SPECIAL MEETING

OPENING – Mayor Connolly called to order the special meeting of the City Council at 5:30 pm on Tuesday, January 17, 2023, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council Member Turner, Council Member Wagner, Council Member Yount, and Council Member Mullaley. Absent: None

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Planning & Zoning Administrator Quayle, and Director of Public Works Rolichcheck.

3. WORKSHOP

MUNICIPAL CODE 4-6 – RECREATIONAL VEHICLES

MUNICIPAL CODE 10-5-1-G – RECREATIONAL VEHICLE STORAGE

Mayor Connolly opened the workshop and explained the reason for the workshop. Discussion among the Mayor and Council ensued. Topics of discussion included the current code, the current enforcement process, and potential solutions.

Council Member Turner made a motion to continue the workshop to March 20, 2023.

Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

4. CONSENT AGENDA

A. PREVIOUS MINUTES – CC 01/03/23

B. PAYABLES

C. Monthly Reserve Transfer – October 2022

D. Monthly Reserve Transfer – November 2022

E. Monthly Reserve Transfer – December 2022

F. Treasurer’s Monthly Report – October 2022

G. Treasurer’s Monthly Report – November 2022

H. Treasurer’s Monthly Report – December 2022

Council Member Mullaley made a motion to approve the consent agenda.

Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

5. ANNOUNCEMENTS/APPOINTMENTS

A. PRIEST RIVER URBAN RENEWAL AGENCY COMMISSIONER RESIGNATION

1. JEFF CONNOLLY

Jeff Connolly notified the Council of his intention to resign his position from the Priest River Urban Renewal Agency in February 2023.

B. PRIEST RIVER URBAN RENEWAL AGENCY COMMISSIONER APPOINTMENTS

1. JIM MARTIN

2. DAVID GEBHARDT

3. CHRIS YOUNT

Council Member Turner made a motion to appoint Jim Martin, David Gebhardt, and Chris Yount to the Priest River Urban Renewal Board for a five (5) year term each. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

6. UPDATES

A. PARKS AND TREE COMMISSION

Council Member Wagner gave an update on the Parks and Tree Commission.

B. LAW ENFORCEMENT

Police Chief McLain gave an update on Law Enforcement.

C. PUBLIC WORKS

Director of Public Works Rollicheck gave an update on public works.

D. PROJECT UPDATES

Director of Public Works Rollicheck gave an update on various projects.

1. WELCH COMER – PROJECT STATUS UPDATE

Welch Comer provided a written project status update.

2. FY23 – FIRST QUARTER FINANCIAL REPORT

E. BUILDING & ZONING

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

F. ADMINISTRATIVE COMMITTEE

None

7. BUSINESS

A. WELCH COMER – JOSLYN PARK MASTER PLAN PRESENTATION

Matt Gillis from Welch Comer and Dell Hatch from Bernardo Wills Architects were in attendance to present the Joslyn Park Property Master Plan. Discussion ensued.

Council Member Turner made a motion to accept the Joslyn Park Property Master Plan as presented and discussed. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

B. IDEQ – JOSLYN FUNDING PRESENTATION

Steve Gill from the Idaho Department of Environmental Quality was in attendance to present funding opportunities to the city for the Joslyn Park Property. Discussion ensued.

C. PCFC – FORMER LANDFILL PROPERTY UPDATE AND DIRECTION REQUEST

Jim Martin, representative of the Priest Community Forest Connection, was present to give an update on the former landfill property and ask the city for direction regarding their desire to acquire the property. Discussion ensued. A workshop to discuss the property's potential uses was set for Tuesday, February 2, 2023 at 5:30 pm.

D. WELCH COMER – ENGINEER AGREEMENT AMENDMENT #8 – CAPITALIZATION FEE ANALYSIS

Ashley Williams from Welch Comer was in attendance to present the engineer agreement amendment #8 to the Council. Discussion ensued.

Council Member Turner made a motion to approve Engineer Agreement Amendment #8 to the contract with Welch Comer for Capitalization Fee Analysis, not to exceed an additional \$18,600.00. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

E. SONRAY ENTERPRISES, LLC – PAY REQUEST #1 – LEAD-CONTAMINATED SOIL REMEDIATION AT WATER TANK SITE

Discussion ensued.

Council Member Yount made a motion to approve Pay Request #1 for Sonray Enterprises, LLC for the lead-contaminated soil remediation at the water tank site, in the amount of \$8,700.00. Council Member Turner seconded the motion. After consideration, the motion passed by the following vote: AYES: Council Member Wagner, Council Member Turner, and Council Member Yount. NAYS: Council Member Mullaley. ABSTAINERS: None. ABSENT: None.

F. USDA-RD GRANT PAY REQUEST #9 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Wagner made a motion to approve draw #9 from the USDA-RD grant for payment of Sonray Enterprises, LLC Pay Request #1 in the amount of \$8,700.00, payment of Welch Comer Invoice #14778250-026 in the amount of \$7,241.88, and payment of Waste Management Invoice #0077164-1518-2 in the amount of \$12,367.78. Council Member Turner seconded the motion. After consideration, the motion passed by the following vote: AYES: Council Member Wagner, Council Member Turner, and Council Member Yount. NAYS: Council Member Mullaley. ABSTAINERS: None. ABSENT: None.

G. ICDBG PAY REQUEST #17 (FINAL) – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Mullaley made a motion to approve the final ICDBG Pay Request #17 for the Water System Improvement Project, with payment of \$2,500.00 being remitted to Panhandle Area Council. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

H. COLUMBIA BANK – UPDATE OF AUTHORIZED CHECK SIGNERS ON CITY BANK ACCOUNTS

Discussion ensued.

Council Member Turner made a motion to remove Kevin Wylie as a signer from the City’s bank accounts at Columbia Bank and add Jeff Connolly as a signer. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

ADJOURN:

Council Member Mullaley made a motion to adjourn at 7:34 pm. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 01/17/23: _____

Second: _____

SIGNED:

Jeff Connolly
Mayor

ATTEST:

Laurel Thomas, CMC
City Clerk/Treasurer