

**PRIEST RIVER CITY COUNCIL
MONDAY, SEPTEMBER 15, 2025 – 5:30 PM
PRIEST RIVER CITY HALL, 552 HIGH STREET**

REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC HEARING

A. To consider and to receive testimony on the following Planning and Zoning application:

The applicant, Adam Barron with Proverbs 3:9 LLC, is requesting a Conditional Use Permit to allow them to build a duplex on a vacant lot in the R-2 Residential- High- Density Zone and is approximately 8,160 square feet, which exceeds the 6,000 square foot minimum required of this zone. The duplex will consist of two 1,920sf units with garages and front and rear porches. Conditional uses are those deemed by the city to be in keeping with the intent of Title 10 of the City Municipal Code.

The property is generally located at 34 E Jefferson Avenue.

Conditional Use Permit Decision – ACTION ITEM

B. For the consideration of a proposed amendment to the fiscal year 2025 budget. The proposed budget amendment reflects a water meter replacement reserve fund transfer of \$17,945.00 and a water capital reserve fund transfer of \$139,474.00 to be used towards the Meter Replacement Project and the Larch Street Waterline Replacement Project, and a sewer capital reserve fund transfer of \$38,000.00 to be used towards the Sludge Bin Roof Project at the sewer treatment plant.

Adoption of Ordinance 641 – ACTION ITEM

4. CONSENT AGENDA

A. Previous Minutes – CCPHC 09/02/25 – ACTION ITEM

B. Payables – ACTION ITEM

C. Monthly Reserve Transfer – August 2025 – ACTION ITEM

D. Treasurer’s Monthly Report – August 2025 – ACTION ITEM

5. ANNOUNCEMENTS/APPOINTMENTS

6. UPDATES

A. Parks & Tree Commission

B. Law Enforcement

C. Public Works

D. Project Updates

1. Welch Comer – Project Status Update

2. Priest River Urban Renewal Agency – FY26 Approved Budget

E. Building & Zoning

7. BUSINESS

A. Welch Comer – Engineer Professional Services Agreement – Water Facility Plan Amendment – ACTION ITEM

B. Millie’s 40 Bren-Burke, LLC – Amendment #2 to Memorandum of Understanding – River Park Planned Unit Development Storage of Excavated Materials on City Property – ACTION ITEM

C. Weaver Park – Final Plat Approval – ACTION ITEM

D. StanCraft Consulting Group – Real Property Lease Agreement – Two Rivers Park – ACTION ITEM

E. City Park Playground Improvement Project – Approval of Equipment Purchase – ACTION ITEM

F. Bonner Park West – Potential Acquisition from Bonner County and Preliminary Assessment – ACTION ITEM

G. Elsaesser Anderson Chtd. – FY26 Civil Legal Services Agreement – ACTION ITEM

H. Katie Sherritt – FY26 Criminal Legal Services Agreement – ACTION ITEM

I. Stimson Lumber Company – FY26 Memorandum Agreement for Wastewater Discharge – ACTION ITEM

J. Excess Portable Service – FY26 Memorandum Agreement for Portable Toilet Waste Disposal – ACTION ITEM

K. Fart Knocker Septic Service, LLC – FY26 Memorandum Agreement for Septage & Portable Toilet Waste Disposal – ACTION ITEM

L. Resolution 25-043 – FY26 Impact Fee Suspension – ACTION ITEM

M. Magnuson, McHugh, Dougherty CPAs – FY25 Audit Engagement Letter – ACTION ITEM

N. Employee Request for Additional Sick Leave Bank Hours Per Policy – ACTION ITEM

8. PUBLIC COMMENT PERIOD

Citizens wishing to participate in the public comment period are required to sign in at the beginning of the meeting, acknowledging the guidelines as adopted by the city.

EXECUTIVE SESSION

Under 74-206 1 (b) Personnel, (c) Property Acquisition, or (f) Pending Litigation

RECONVENE

ADJOURN