

## **JOB DESCRIPTION**

### **CITY OF PRIEST RIVER WASTEWATER TREATMENT PLANT OPERATOR PUBLIC WORKS**

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#### **GENERAL STATEMENT OF DUTIES**

The WWTP Operator is responsible for the day to day operation of the WWTP and may be called upon to substitute for the Lead Treatment Plant Operator in their absence.

A WWTP Operator will perform frequently strenuous work for extended periods of time and must be able to work outdoors in all types of weather conditions. WWTP Operators are subject to callbacks during emergencies and must work weekends on a rotating basis.

To be hired or promoted as a WWTP Operator grade 13 or above requires satisfactory completion of testing in specialized areas of skills, knowledge, and abilities.

#### **SUPERVISION RECEIVED**

WWTP Operators work under the general supervision of the Lead Treatment Plant Operator and the Public Works Supervisor.

#### **ESSENTIAL DUTIES**

- Performs all standard WWTP operations such as, but not limited to, sample collection, equipment maintenance, plant grounds up-keep, sludge de-watering and hauling, and operational adjustments to the treatment process.
- Performs wastewater testing such as, but not limited to, pH, BOD, suspended solids, settleability, chlorine residual, fecal coliform, F/M ratio, and microbiological examination of wastewater.
- Keeps records and writes reports regarding wastewater treatment.
- During emergencies, works with Maintenance Workers in making repairs to broken water and sewer lines, unblocking plugged sewer lines and storm drain facilities, plowing and sanding streets.
- Other duties as assigned.

#### **MINIMUM QUALIFICATIONS**

##### **GRADE 12**

1. A high school diploma or equivalent
2. Satisfactory completion of testing in specialized areas of skill, knowledge, and abilities
3. Possession of a WWTP Operator-in-Training Certificate within six (6) months of hire or promotion date

4. Possession of a valid Idaho driver's license and a driving record acceptable to the City insurance carrier
5. Possession of a valid Idaho Commercial driver's license, Class B with a Tanker Endorsement within one (1) year of hire or promotion date
6. Ability to repetitively bend, stoop, squat, kneel and lift 75 pounds

#### GRADE 13-14

1. Must meet qualifications of 1, 4, 5, and 6 above
2. Possession of a valid WWTP Operator Grade I Certificate
3. Satisfactory performance reviews
4. Recommendations from the Lead Operator and the Public Works Supervisor
5. Approval of the City Council

#### GRADE 15

1. Must meet qualifications of a Grade 14 WWTP Operator
2. Possession of a valid WWTP Operator Grade II Certificate
3. Satisfactory performance reviews
4. Recommendations from the Lead Operator and the Public Works Supervisor
5. Approval of the City Council

### **CONDITIONS OF EMPLOYMENT**

- Pass a City paid physical examination, if required
- Pass a City paid pre-employment drug screening
- Agree to participate in the City drug/alcohol testing program
- Be willing to work overtime, weekends, and holidays

This position is not FLSA exempt.

The City of Priest River is an equal opportunity employer.