

CITY OF PRIEST RIVER
P.O. Box 415; 552 High Street
Priest River, Idaho 83856
(208) 448-2123
Fax: (208) 448-2232



APPLICATION & AGREEMENT FOR SERVICES

Date to start service: _____ Account number: _____
Service address: _____
Property owner name: _____ Phone number: _____
Mailing address: _____

IF THIS PROPERTY IS A RENTAL, PLEASE FILL OUT THIS SECTION:

Bill is to be sent to owner Bill is to be sent to tenant
Tenant name: _____ Phone number: _____
Tenant mailing address: _____
Date of move in: _____

I hereby acknowledge that as the property owner, I will remain legally responsible for all unpaid account balances, as provided by City Code. *Owner Initials*

- Residential Property
 Occupant is 65 + (A Senior Citizen Discount Application must be approved to receive reduced rates.)
 Property is classified as Multi-Unit, with _____ units total.
- Commercial Property
 Property is classified as Multi-Unit, with _____ units total.

The following is in accordance with Title 8 of the Priest River Municipal Code

- All utility accounts must remain in the name of the property owner.
- No applications will be approved for any property that has an unpaid utility balance.
- Services may be stopped upon owner request if the property will be vacant for thirty (30) days or more.
- A \$25.00 fee is assessed to turn on or shut off water service.
- A \$5.00 late fee will be assessed on all utility accounts not paid in full by 5:00 p.m. on the 15th of the month.
- Accounts with an unpaid prior monthly balance greater than or equal to \$20.00 plus any current monthly balance, when combined, that is greater than or equal to the minimum monthly utility charge after the 15th of the month will be subject to our door hanger policy, and will be assessed a non-refundable \$35.00 door hanger fee.
- Payment arrangements WILL NOT be made for accounts with large balances or delinquent accounts.
- In accordance with City Code 8-1-3 and 8-1-4, unpaid utility service charges shall become a lien upon and against the property on which the charge or fee is levied. The City Clerk shall certify to the County Assessor any unpaid utility service balances and such balances shall be collected in a manner permitted, or hereinafter permitted, by the laws of the State of Idaho and the Ordinances of the City.
- All water/sewer problems should be reported to City Hall promptly for resolution. In case of an emergency after hours, you may contact Dispatch at 208-265-5525.
- In accordance with City Code 8-2-6 (Ord. 536), all legally enacted water and/or sewer utility improvement bonds shall be assessed in accordance with the rate schedule and shall be charged against all open water and/or sewer accounts without regard as to whether the account is active or inactive. All accounts closed and re-opened in the name of the same property owner will be assessed for all bond payments accrued from the date of closing. These bond payments will not be waived pursuant to USDA loan agreements.

I hereby certify that I am the property owner of the above stated address and that I have full authority to apply for and accept the services as stated above, subject to the rules and regulations as adopted under Title 8 of the Priest River Municipal Code. I understand that it is my responsibility to notify the City of any changes to this utility account.

Owner Signature: _____ **Date:** _____

** For Office Use Only **

Work Order # _____ Account Updated: _____ Prev. Balance: _____ Initial: _____