

**CITY OF PRIEST RIVER**  
P.O. Box 415  
552 High Street Priest River, ID 83856  
(208) 448-2123  
Fax (208) 448-2232



## **Occupied Recreational Vehicle Permit Process**

- Choose the correct permit type.
- Obtain and complete an Occupied Recreational Vehicle Permit.
- Provide the following with the completed application:

### **Minimum Application Requirements for Occupied Recreational Vehicles:**

1. Short Term, Summer or Temporary Occupancy permit fee;
2. Proof of current Recreational Vehicle registration;
3. Proof of parcel ownership;
4. Proof of City Water Connection (Summer & Temporary Occupancy);
5. Building Permit for single family dwelling (Temporary Occupancy only).

### **Types of Occupancy Permits:**

#### **A. Short Term Occupancy Permit:**

Short Term Occupancy permit shall mean a permit issued by the City of Priest River that permits a landowner to have an Occupied Recreational Vehicle on the landowner's parcel for a period not to exceed a total of twenty-one days in any twelve calendar month period.

#### **B. Summer Occupancy Permit:**

Summer Occupancy Permit shall mean a permit issued by the City of Priest River that permits a landowner to have an Occupied Recreational Vehicle on the landowner's parcel that has a City Water Connection from Memorial Day to Labor Day. The landowners parcel shall not have a dwelling unit or residence located on the parcel.

#### **C. Temporary Occupancy Permit:**

Temporary Occupancy Permit shall mean a permit issued by the City of Priest River that permits a landowner of a parcel to have an Occupied Recreational Vehicle that has a City Water Connection for a period not to exceed one (1) year while a single-family dwelling is being constructed on the same parcel.

# CITY OF PRIEST RIVER

## Occupied Recreational Vehicle Permit

Please read and complete the application carefully. Failure to provide all the required information could result in a delay in processing your application.

**Please Indicate Permit Type:**

Short Term Occupancy    
  Summer Occupancy    
  Temporary Occupancy

**Applicant (Landowner) Information:**

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Parcel Number: \_\_\_\_\_ Water Connection:  Yes  No

**Recreational Vehicle Information:**

Occupant Name: \_\_\_\_\_  
 License Plate Number: \_\_\_\_\_ Registration Checked:  Yes  No  
 Date of Arrival: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Please note \* It is unlawful for any landowner to have an Occupied Recreational Vehicle on their parcel for a period of greater than three consecutive days without first obtaining a permit. It is also unlawful for any person to have an Occupied Recreational Vehicle for any period of time that is parked, located, or situated on the City’s Right-of-Way.

**I certify that all information given is true and accurate and I have read and understand the statements above.**

Landowner’s Signature	Date
Occupant’s Signature	Date

\*\*For Office Use Only\*\*

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Application Approved Permit # \_\_\_\_\_ Good Through: \_\_\_\_\_  
 Application Denied Reason: \_\_\_\_\_