

**CITY OF PRIEST RIVER
PUBLIC WORKS DEPARTMENT**

JOB DESCRIPTION

JOB TITLE: MAINTENANCE WORKER I
GRADE: 12
REVIEW DATE: 2/4/09

GENERAL STATEMENT OF DUTIES

Performs a wide variety of unskilled and semi-skilled tasks in maintenance of the City's streets, and water and utility systems. This position is subject to a 6-month introductory period.

CLASSIFICATION SUMMARY

The principal function of an employee in this class is to perform a variety of routine and repetitive functions in the maintenance of city streets and infrastructure. Tasks are well defined and routine in nature and are performed under the direct supervision of the Maintenance Foreman and general direction of the Public Works Supervisor.

EXAMPLES OF DUTIES: (Illustrative Only)

- Operation of a variety of hand and power tools, vehicles, and construction equipment, such as backhoes, motor graders, snowplows, front-end loaders, sanders, dump trucks, tankers, related to the operation of a Public Works Department.
- Assists with installation of water services, taps sewer mains, repairs fire hydrants, pumps, valves, water and wastewater treatment equipment.
- Performs a variety of routine and repetitive operations and maintenance activities, such as reading meters, exercising valves, flushing water systems, patching streets, and cleaning sewer lines.
- Cleans and maintains tools, equipment and facilities.
- Repairs broken water and sewer lines and unblocks plugged sewer lines and storm drain facilities.

Other Duties and Responsibilities:

- Performs other related duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Motor vehicle laws relating to equipment operation.
- Knowledge of methods, procedures, materials and tools used in street construction, maintenance and repair work.

Ability to:

- Skillfully and safely operate assigned equipment.
- Understand and carry out oral and written direction.

- Develop effective relationships with supervisors, fellow employees, and the public.

Skilled in:

- Handling multiple tasks concurrently.
- Maintaining a high degree of accuracy and reliability in all phases of job performance.

ACCEPTABLE EDUCATION AND EXPERIENCE

- High School diploma or equivalent.
- Possession of a valid Idaho Drivers License and a driving record acceptable to the City insurance carrier.
- Possession of a valid Idaho Commercial Drivers License, Class B with a Tanker endorsement within 180 days of appointment.
- Possession of a valid Idaho Transportation Department Flagger Training Certificate within 180 days of appointment, or dependent upon scheduled ITD Flagger Training availability.
- Possession of a valid Class I Water Distribution System Operator's certificate within one year of appointment.

NECESSARY SPECIAL REQUIREMENTS

- City-paid physical examination, if required;
- City-paid pre-employment drug screening;
- Participation in the City drug/alcohol-testing program; and
- Be willing to work overtime, on-call, weekends and holidays.

ESSENTIAL PHYSICAL ABILITIES

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to discern verbal instructions and communicate effectively on the telephone and in person;
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to review, comprehend, and evaluate written work instructions;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate equipment; and,
- Sufficient personal mobility, flexibility, and balance to repetitively bend, stoop, squat, kneel, and lift 75 pounds.
- Sufficient physical ability to work at strenuous tasks for extended periods of time and outdoors in all types of weather conditions.

This position is not FLSA exempt.

The City of Priest River is an equal opportunity employer.