

**RESOLUTION NO. 16-045**

**A RESOLUTION OF THE CITY OF PRIEST RIVER, A MUNICIPAL CORPORATION OF IDAHO, AMENDING THE CURRENT BUILDING AND ZONING FEE SCHEDULE; EXPRESSING APPROVAL OF THE ATTACHED SCHEDULE OF FEES FOR BUILDING AND ZONING AND MISCELLANEOUS PERMITS AND REQUESTS; REPEALING ANY RESOLUTION IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Priest River City Council has the responsibility for establishing and maintaining fee schedules for services performed by the City; and

**WHEREAS**, the Priest River City Council has determined that it is necessary to develop a more equitable method of assessing building, zoning, and development fees; and

**WHEREAS**, the Priest River City Council has determined that charging a basic permit fee plus an hourly charge is the most equitable method for the City to be compensated for actual service rendered; and

**WHEREAS**, the Priest River City Council has determined the proposed and attached Schedule of Building and Zoning Related Fees to be fair and equitable; and

**WHEREAS**, the Priest River City Council has the fiscal responsibility to ensure that the City is adequately compensated for actual services rendered.

**NOW, THEREFORE, BE IT RESOLVED, THAT** the Schedule of Building and Zoning Related Fees, Appendix A of this resolution and incorporated herein, be adopted.

All other fee schedule resolutions in conflict with this are hereby repealed.

This resolution and attached fee schedule shall be effective October 1, 2016.

PASSED and APPROVED this 1<sup>st</sup> day of August, 2016.

Signed:



James L. Martin  
Mayor

Attest:



Laurel Knoles, CMC  
City Clerk/Treasurer

## APPENDIX 'A'

Application fees are compensation for normal administrative application processing functions. Any additional administrative time required for processing applications due to incomplete or inaccurate document submittals or changes made by the applicant shall be subject to an additional charge of \$50.00/hour for all additional hours deemed necessary by the planning administrator.

<b>SCHEDULE OF FEES FOR ZONING AND MISCELLANEOUS PERMITS AND REQUESTS</b>	
PERMIT OR REQUEST TYPE	FEE
<b>CONDITIONAL OR SPECIAL USE</b>	
Residential Use	\$500 application fee + cost of notifications and mailings
Commercial Use	\$750 application fee + cost of notifications and mailings
Industrial Use	\$750 application fee + cost of notifications and mailings
<b>VARIANCE</b>	\$750 application fee + cost of notifications and mailings
<b>SUBDIVISION</b> – Includes one preliminary plat review. The application fee is due at preliminary review. The application fee <i>does not</i> include utility and street improvement plan reviews (see below).	
1-4 lots	\$750 application fee + cost of notifications and mailings
5-15 lots	\$1,000 application fee + cost of notifications and mailings
16 + lots	\$1,000 application fee + \$50/lot + cost of notifications and mailings
PUD	\$500 application fee + applicable subdivision fees
Additional Plat Reviews	\$50/hour
Final Plat Application	\$250 application fee + processing costs
<b>PLAN REVIEW AND INSPECTION</b> – Includes all subdivision-related plan reviews and on-site public utility inspections performed by the City Public Works inspectors.	
Plan Review and Inspections	\$100 application fee
<b>SIGN PERMITS</b>	\$50 application fee
<b>STORMWATER PLANS</b>	
Residential Plan Review and Inspection	\$100 application fee
Commercial Plan Review and Inspection	\$200 application fee
<b>ZONING RELATED</b>	
Zone Change Application	\$750 application fee + \$50/hour + cost of notification, mailing fees and ordinance preparation/publication and remapping
Design Review	\$50/hour (1 hour minimum)
Design Review – Historical	\$50/hour (1 hour minimum)
Annexation/De-annexation	\$350 application fee per every 5 acres or fraction thereof (not to exceed a total of \$1,000) + \$50/hour + cost of notification, mailing fees and ordinance preparation/publication and remapping
Comprehensive Plan Change	\$750 application fee + \$50/hour + cost of notification, mailing fees and ordinance preparation/publication and remapping
Vacation of Plat/Street	\$500 application fee + \$50/hour + cost of notification, survey, mailing fees, publication and remapping
Time Extension Request	\$100 application fee
Appeal to Planning Commission or Council	\$100 application fee + \$50/hour + cost of notifications and mailing fees
<b>MINOR NOTATIONAL CHANGE LOT-LINE ADJUSTMENT CONDOMINIUM/TOWNHOUSE PLAT MANUFACTURED HOME PARK</b>	\$250.00 application fee
	\$1,000 application fee + \$50/hour + cost of notification and mailing fees